

August 17, 2010

Mr. Bernard A. Margolis
State Librarian & Assistant
Commissioner for Libraries New York State Library
10C34 Cultural Education Center Albany, NY 12230

Re: New Hartford Public Library

Dear Mr. Margolis:

This Letter Agreement is intended to memorialize and inform the New York State Education Department ("Department") of the terms of an agreement reached between the Town of New Hartford and the New Hartford Public Library regarding the correction of any irregularities in the appointment of trustees to the New Hartford Public Library Board of Trustees. Both the Town of New Hartford and the New Hartford Public Library join in the request that the Department's pending investigation be "closed," and that no final findings letter be issued.

Additionally, we would ask that the Board of Regents ratify the trustees selected by the Town of New Hartford for the terms designated in Exhibit "A," attached hereto and incorporated by reference herein.

We further note that this Letter Agreement is being signed by the Town Supervisor of the Town of New Hartford without formal resolution having been adopted but after having provided a copy of this Letter Agreement by e-mail to each of the respective board members, and having received an e-mail response from a majority of them approving the terms of this Letter Agreement. The Board of Trustees of the New Hartford Public Library has voted to approve the terms of this Letter Agreement.

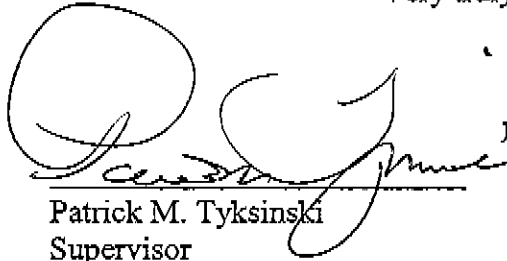
The specific terms of settlement include the following:

1. The eight (8) trustees designated on Exhibit "A" will be named by Town Board Resolution at the next Town Board Meeting scheduled for September 8, 2010, for the terms indicated.

2. The Town of New Hartford will immediately release \$90,000.00 of the allocated funds due the New Hartford Public Library as of the date of execution of this Agreement. The balance of said funds will be released upon the appointments by the Board of Regents and adoption of the formal Town Board Resolution referred to in item 1 above.

3. Until the appointments are made by the Board of Regents, the New Hartford Public Library shall take only those actions necessary to preserve and protect its assets and carry out its day-to-day functions.

Very truly yours,



Patrick M. Tyksinski
Supervisor
Town of New Hartford

Mary DuRoss
President
New Hartford Public Library

Enclosure

**NEW HARTFORD PUBLIC LIBRARY
BOARD OF TRUSTEES**

<u>NAME</u>	<u>TERM END DATE</u>
Susan Blatt*	12/31/2011
William Bonsted*	12/31/2014
Earl Cunningham*	12/31/2013
Mary DuRoss	12/31/2014
Kevin Kelly	12/31/2010
Virginia Emmert*	12/31/2012
Peter Rayhill*	12/31/2011
Linda Romano*	12/31/2013
Connie Stephens*	12/31/2013
Shell Storrier	12/31/2010
Edward Wiatr*	12/31/2014

* The eight (8) Trustees referenced in Paragraph 1 of the Agreement.