

NEW HARTFORD POLICE COMMISSION MEETING

JANUARY 25, 2006

Members Present:

James Spellman

John Shaw

Patrick Cardinale

Edward LeFever

Members Absent:

Janet Hughes

Others Present:

Chief Raymond Philo

ACO Shawn Morgan

Councilman-David Reynolds

Councilman Richard Woodland

Investigator- Richard Salamone

Investigator-Brad Pietryka

Meeting called to order by Chairman, James Spellman, at 6:31 p.m.

SPECIAL UNITS REPORT:

In order to help the new Town Board members with an orientation to police operations, Chief Philo had Investigator Brad Pietryka address the Commission on the Oneida County Drug Task Force operations.

Investigator Richard Salamone also addressed the Commission regarding the operation of the Oneida County Child Advocacy Center. Investigator Salamone is the New Hartford Police Dept. representative to that Task Force, whose primary responsibility is the investigating of child sexual abuse cases.

ACO REPORTS:

Commissioner Cardinale made a motion to approve the Animal Control Report for January 2006, seconded by Commissioner John Shaw, motion carried.

APPROVAL OF MINUTES:

Commissioner Cardinale made a motion to approve the Regular Monthly Meeting minutes of 12/12/2005, seconded by Commissioner Shaw, motion carried.

Commissioner LeFever made a motion to approve the minutes of a Special Meeting held on 12/7/2005, seconded by Commissioner Cardinale, motion carried.

HOMELAND SECURITY GRANT: Chief Philo advised that the department has received a grant in the amount of \$13,000 to upgrade the mobile data system and server in the Dispatch Center.

WAL-MART FOUNDATION GRANT: Chief Philo advised the Commission that the Police Department received a \$2000 grant from the Wal-Mart Foundation. The grant was written to fund equipment for the Forensic Unit, and pay for computer crimes training for an officer.

2006 ORGANIZATIONAL CHART: Chief Philo handed out the 2006 Organizational Chart for the Police Department. The chart is created and issued to the staff on a yearly basis to meet accreditation standards.

PERSONNEL ISSUES: A Utica College Intern is now working in the police office.

2005 BUDGET: The 2005 budget is not closed out yet but it is now looking like there will be a \$27,000 surplus in the personnel services component of the 2005 police budget.

BUILDING: Roger Cleveland, David Reynolds, Chief Philo and John Dow looked over the building at 32 Kellogg Road and the Highway Dept. building to assess the buildings.

VEST GRANT: A grant from the Federal and State Government will reimburse the police department for replacement bulletproof vests.

TRAFFIC SAFETY GRANT: The police department received a \$7485.00 grant from the State of New York to address traffic safety concerns in the community.

DEVELOPMENT ISSUES: The Planning Board is facing several applicants for commercial and development projects in the Town. Chief Philo will be working on the SEQRA reports.

NUISANCE ABATEMENT LAW: Chief Philo is a member of a committee to working on a "Nuisance Abatement Law" to present to the Town and Village Boards. The absentee landlords in both the Town and Village could become a problem over the next 10 years and while this is not a big problem now the issue should be addressed and acted on to prevent further increase in these type of complaints.

PERSONNEL OPENING: A full-time position is open and Chief Philo recommends that the Police Commission support the hiring of Jordan Spinella who is now a part-time officer to take the position. This will now leave 2 part-time positions open. Chairman, James Spellman requested that a letter be sent to the Town Board recommending Jordan for this full-time position. A motion was made by Commissioner Cardinale and seconded by Commissioner LeFever, motion carried.

OBSERVER DISPATCH: The Commission members entered into a discussion about the police blotter printed in the Observer Dispatch. It appeared to the Commission that many of the entries sent to the paper were not printed. Chief Philo confirmed this and indicated that on many days only a fraction of the entries sent to the paper were not printed. Chief Philo advised the Commission that this has been a persistent problem; he will address it with the editors at the newspaper.

EXECUTIVE SESSION: Commissioner Shaw made a motion to go into Executive Session at 8:35 p.m. to discuss a personnel matter; Commissioner Cardinale seconded the motion, carried.

Commissioner Cardinale made a motion to come out of Executive Session at 9:03 p.m., seconded by Commissioner Shaw.

COMMISSION REPORTS:

ALARMLAW: Commissioner Spellman advised the commission members that they had received a copy of the Utica Alarm Law and he advised that after review of the law discussion would take place at the next Commission meeting.

NEXT MEETING: FEBRUARY 22,2006

ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 9:25 p.m., seconded by Commissioner LeFever, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Commission Secretary

NEW HARTFORD POLICE COMMISSION

FEBRUARY 22,2006

MEMBERS PRESENT:

Jim Spellman
Patrick Cardinale
Janet Hughes

OTHERS PRESENT:

Chief Raymond Philo
David Reynolds
Rich Woodland

Meeting called to order by Chairman Commissioner Jim Spellman at 6:30 p.m

ACO REPORT:

Commission member reviewed the Monthly reports. Commissioner Patrick Cardinale made a motion to approve the reports, seconded by Commissioner Janet Hughes, motion carried.

APPROVAL OF MINUTES:

Commissioner Janet Hughes made a motion to approve the January 25th minutes as amended, seconded by Commissioner Patrick Cardinale, motion carried.

CHIEF'S REPORTS:

Commission members discussed the **Alarm** Letter sent to businesses when they have had several false alarms. Commissioners wanted the letter to be a little firmer when constructing the letter.

SANGERTOWN MALL FIGHT:

Chief Philo advised that there was a fight at Sangertown Mall, which involved a knife. No one was hurt but the department is now aware of a female gang "No Limits Chicks" that are hanging out at the mall.

PERSONNEL:

Chief Philo advised that Jordan Spinella has been approved as a full-time officer on February 20,2006.

ALZHEIMER PROGRAM:

Chief Philo advised the Commission that there has been activity involving an Alzheimer's patient and that the Dispatch Center has a file on persons with this disease that includes a photograph. This helps officers in New Hartford and surrounding agencies to have **information** immediately about the patient they may be looking for.

CHIEF'S REPORTS: continued

The New Hartford Police Department is the only agency certified for the NIMS program, which now gives eligibility for federal funding in 2006. The Fire Department and Highway Department will be included in the training programs.

TASER:

Sergeant Paul Colbum a trained instructor in the use of the taser gun. The department has one that Sergeant Colbum has been trained on the use. The cost of three more taser guns would be \$2500.00 and this amount has already been donated. Chief Philo advised the commission members that he is writing a model policy to be given to each certified officer in the use of the taser gun.

FORENSIC DEMONSTRATION:

Chief Philo advised that two officers would receive training for a new piece of equipment "light source" that was purchased with grant money received from Wal-Mart. This light will be able to pick up fingerprints that may not be visible to the naked eye. Officer Bob Philo demonstrated.

TOWN SURVEY:

A survey that the New Hartford Citizen Group mailed out to some residents was discussed. Chief Philo feels that the survey does not cover all departments in the Town and would to discuss this with the Public Safety Committee.

NEXT MEETING: MARCH 22,2006

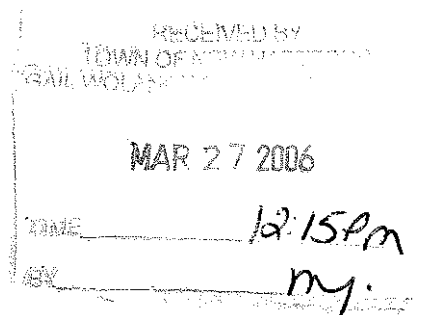
ADJOURNMENT:

Commissioner Patrick Cardinale made a motion to adjourn at 8:05 p.m., seconded by Commissioner Jim Spellman, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Secretary



NEW HARTFORD POLICE COMMISSION

MARCH 22, 2006

MEMBERS PRESENT:

**Jim Spellman
Patrick Cardinale
Janet Hughes
John Shaw**

OTHERS PRESENT:

**Chief Raymond Philo
ACO Shawn Morgan
Councilman Woodland
Councilman Reynolds**

Meeting called to order by Chairman Commissioner Jim Spellman at 6:30 p.m.

ACO REPORT:

Shawn Morgan reviewed the February Monthly report with the Commission members. Commissioner Janet Hughes made a motion to approve the reports, seconded by Commissioner Shaw, motion carried.

APPROVAL OF MINUTES:

Commissioner John Shaw made a motion to approve the February 22nd minutes, seconded by Commissioner Janet Hughes, motion carried.

CHIEF'S REPORTS:

DISPATCH CONTRACT: Chief Philo advised the Commission that the Dispatch employee's who includes the three secretaries has ratified the proposal of the new contract.

ALARM LAW

Commissioner Spellman and members received a revised monthly report from Jeffrey Madden regarding the number of alarm calls for the months of January and February. Commission members reviewed and compared the reports. Commissioner Spellman requested that a letter be sent to Jeffrey Madden, Dispatch Supervisor advising him that the Commission is very satisfied with the revised monthly report.

EXECUTIVE SESSION:

Commissioner Shaw made a motion to go into Executive Session to discuss ongoing investigations at 6:49 p.m., seconded by Commissioner Hughes, motion carried.

Commissioner Hughes made a motion to come out of Executive Session at 7:17 p.m., seconded by Commissioner Shaw, motion carried.

CHIEF'S REPORTS:

Chief Philo advised the Commission that Peter Colburn would be returning to the New Hartford Police Department effective April 2, 2006.

COMMISSION REPORTS:

Commissioner Spellman advised the Commission members that Ed LeFever has submitted his resignation from the Commission. Commissioner Spellman requested that a letter be sent to Ed LeFever thanking him for his dedication and support while being a member of the Commission.

Commissioner Spellman further advised that the Town Board would make an appointment at the April Town Board meeting to fill Ed LeFever's seat.

Commissioner Hughes advised Chief Philo that Judge Virkler wanted to commend Chief Philo and his officers for their conduct at the Hearing held in Town Court regarding the Corr case. It was a very difficult time for the officers to give testimony but necessary and their conduct was exemplary.

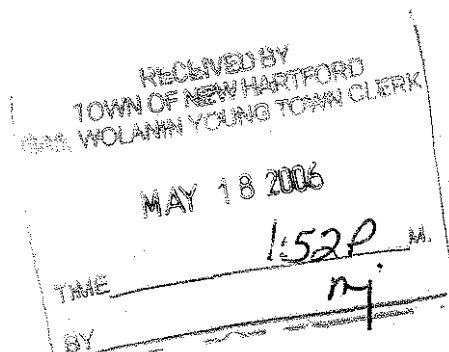
NEXT MEETING: APRIL 26, 2006

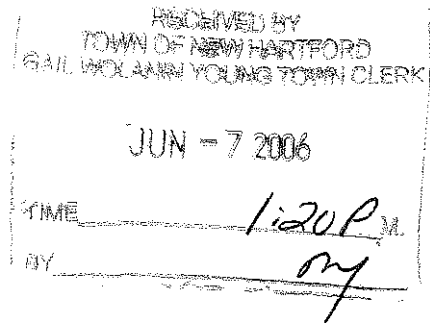
ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 7:54 p.m., seconded by Commissioner Cardinale, motion carried.

Respectfully submitted,



Barbara Couture
Secretary





NEW HARTFORD POLICE COMMISSION

APRIL 26, 2006

MEMBERS PRESENT:

Jim Spellman
Patrick Cardinale
Janet Hughes
John Shaw
Chief Raymond Philo
ACO Shawn Morgan
Councilman Reynolds

Meeting called to order by Commissioner **Spellman** at 6:31 p.m.

ACO REPORT:

Commissioner Cardinale made a motion to approve the Monthly Report, seconded by Commissioner Shaw, motion carried.

ACO Shawn Morgan was in attendance to answer question from the Commission.

APPROVAL OF MINUTES:

Commission Hughes made a motion to approve the March 22nd minutes, seconded by Commissioner Shaw, motion carried.

CHIEF'S REPORTS & COMMUNICATIONS:

Commission members reviewed the monthly reports and correspondence

SERGEANT HAMMOND:

Chief **Philo** advised that Sergeant **Hammond** would be retiring on disability on April 29, 2006.

APPLICANT INTERVIEW:

Chief **Philo** introduced the applicant, Justin Gehringer to the Commission. The members welcomed Justin to the Commission meeting and proceeded to interview him

TRAFFIC SAFETY:

The department has received a **Traffic Safety Grant** from the State of New York in the amount of \$11,000. This will be used to patrol extra in the high traffic areas of New Hartford where there is the most traffic and problems. Most accidents occur from driver neglect to pay attention and following to close.

DISPATCH COMMITTEE:

Chief **Philo** advised the Commission that the Dispatch Committee met on April 25th and they will now be meeting on a regular basis. The Chairman of this Committee is Larry Gilroy.

CHIEF'S REPORTS & CORRESPONDENCE:

IMPACT GRANT:

The New York State Division of Criminal Justice has awarded a grant in the amount of \$33,000 to department to be used for anti-larceny investigations; anti-gun investigations and anti-drug programs. Some of this money has been used in the Joseph Corr investigation.

EXECUTIVE SESSION:

Commissioner Cardinale made a motion to go into Executive Session at 7:25 p.m. to discuss an investigation, seconded by Commissioner Shaw, motion carried.

Commissioner Shaw made a motion to come out of Executive Session at 7:45 p.m., seconded by Commissioner Cardinale, motion carried.

COMMISSION REPORTS:

ALARM REPORT:

Commissioner Spellman reviewed the Alarm report submitted by Dispatch Supervisor Jeff Madden with the Commission members. Commissioner Cardinale suggested that a month-by-month comparison be done each month from now on the keep track of the repeat offenders.

NEXT MEETING: MAY 24, 2006

ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 7:50 p.m., seconded by Commissioner Cardinale, motion carried.

Respectfully submitted,



Barbara Couture

Police Commission Meeting

May 24, 2006

Members Present: **Jim Sellman**
 John Shaw
 Patrick Cardinale
 Kevin Copeland

Members Absent: **Janet Hughes**

Others Present: **Chief Philo**, Shawn Morgan ACO, Councilman
Reynolds, Councilman Woodland, Mike Parsons of Federal Credit Union and Earle Reed,
Town Supervisor.

Meeting called to order by Commissioner **Spellman** at 6:17 p.m.

ACO Report: Commission members reviewed the Monthly Report with the ACO, Shawn Morgan.

Approval of Minutes: Commissioner Cardinale made a motion to approve the minutes, seconded by Commissioner Shaw, motion carried

Commission Chairman, Jim **Spellman** welcomed Mike Parsons to the meeting

EXECUTIVE SESSION:

Commission Shaw made a motion to go into Executive Session at 6:20p.m. to discuss a personnel issue, seconded by Commissioner Cardinale, motion carried.

Commissioner Cardinale made a motion to come out of Executive Session at 7:01 p.m., seconded by Commissioner Shaw, motion carried.

CHIEF'S REPORTS AND COMMUNICATIONS:

COMMUNITY SURVEY:

The results of the Community Survey were discussed with Chief **Philo** and Town Supervisor Earle Reed.

PURCHASE OF USED VAN;

Chief **Philo** advised that the department was able to purchase a used Van at the National Grid Auction for \$3,900 with only 51,000 miles. It already has racks and drawers install in the rear of the Van and have side and rear doors.

Police Commission Meeting

HIRING:

Chief introduced Jared Petrie to the Commission members. Justin has been a part-time dispatcher and is a senior at Utica College. He also has been a **partime** Para-Medic for Edwards Ambulance and has paid for and completed Phase I of the Police Academy. He will be **attending** Phase I of the Police Academy but needs to be in the employ of a police department in order to complete this phase. Chief **Philo** would like to fill a part-time position open in the department.

VALOR AWARDS:

The Oneida County Coalition has awarded Valor Award for their actions on February 27, 2006 to Joseph Corr (posthumously), **Sgt. Paul Colburn, Officer Ron Fontaine and Shane Yoxall**

The Town will be awarding Valor awards in June to **Shane Yoxall; Ron Fontaine; Sgt. Paul Colburn and Joseph Corr (posthumously).**

The Utica Police Department has awarded a Valor award to Patrolman Mike Kowalsky for being a member of the Impact Program. Officer Kowalsky arrested a criminal who was in the possession of a 380 gun, without incident.

VEST ISSUE:

Chief **Philo** and the Commission members discussed the newspaper handling of the Vest issue.

COMMISSION REPORTS:

ALARMS: the Commission members discussed the monthly Alarm Report. The Commission members requested that a policy be written up on how the Police Department handles the alarms. Also a year to date column should be added to the Alarm report so the commission members can keep track of the locations that have had repeat false alarms.

Councilman Reynolds suggested that the responsibilities of the false alarm should be on the homeowner or business owner. The alarm companies should be forced to repair alarms so that they are not going off all the time

The Commission members requested that a letter be sent to Rick Hammond for his years of dedication to the department
Commission Meeting

NEXT MEETING: June 28,2006

ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 8:32 p.m., seconded by Commissioner Cardinale, motion carried.

Respectfully submitted



Barbara Couture
Secretary

Police Commission Meeting

June 28, 2006

Members Present: Jim **Sellman**
John Shaw
Patrick Cardinale
Kevin **Copeland**
Janet Hughes

Others Present: Chief **Philo**
Councilman Reynolds & Councilman Woodland

Meeting called to order by Commissioner **Spellman** at 6:30 p.m.

ACO Report: Commission members reviewed the Monthly Report

Commissioner Shaw requested that an elderly couple with a dog on Hartford Terrace be **given** assistance in obtaining a renewal of their dog license.

ACO Morgan will be out of town for 3 weeks and the Assistant ACO will be covering as much as she can during that time.

COMMISSIONREPORT:

Commissioner **Copeland** made a motion that letter be sent to the officers who received the Valor Award recently, seconded by Commissioner Hughes, motion **carried**.

CHIEF'S REPORTS & COMMUNICATIONS:

REVENUE:

Chief **Philo** advised that the following revenue has been received by the Department: \$7,000 for the sale of a Harley-Davidson motorcycle that was seized during a drug arrest; \$1,000 donation **from** the Hanaford Corporation; \$975.00 for storage fees of a **vehicle** seized from a drug arrest.

This revenue will be placed in Police Fund and used to update the ATV, **which** will be put into service.

Retirement:

Sgt. Marc Marziale will be retiring on July 22, 2006 **after** serving the department for over 20 years.

Robert **Philo** will fill the sergeants position that Marc held.

Commissioner Shaw made a motion that a letter be sent to the Town Board recommending Robert Philo for the sergeant position, seconded by Commissioner Cardinale. motion carried.

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CHIEF'S REPORTS & COMMUNICATIONS: (continued)

STAFFING ISSUES:

Chief Philo advised that Lt. O'Neill will undergo back surgery and that he will be out of work for 4 to 6 months. It is hoped that he will be able to return before that time and be on light-duty. During the time that Lt. O'Neill is unable to work, Sgt. Inserra will assume the lieutenant responsibilities and receive compensation for the Lieutenant duties.

Officer Steve Laymon has a broken hand from an altercation with a male during an arrest. He will be out of service to at least 3 weeks.

STATE INSPECTION REPORT:

Chief Philo advised the commission that every officer has a new vest that is fully protective. The Federal government will pay for ½ of the expense and New York State will pay the other half.

EXECUTIVE SESSION:

Commissioner Shaw made a motion to go into Executive Session at 6:58p.m. seconded by Commissioner Cardinale to discuss an on-going Grand Jury Investigation and on-going legal issues.

Commissioner Shaw made a motion to come out of Executive Session at 7:22p.m. seconded by Commissioner Copeland, motion carried.

K-9 OFFICER:

Chief Philo advised the commission that Price Chopper has donated \$5,000 to help cover the expense of a Police Dog. The total cost for one year is \$10,000, which includes the training and boarding of the dog. The cost per year after that would be approximately \$1,000 to \$1,500.

ARSON TASK FORCE:

The Oneida County Arson Strike Force has requested that the New Hartford Police participate. This would be an on-call basis and the County would pay the salary for the arson officer. The department presently has three officers trained as arson officers and they would respond on availability to the Arson Task Force. This is all funded by the District Attorney's office.

COMMISSION REPORTS:

Commissioner Cardinale reviewed the Dispatch Report regarding the number of alarms each month. Commission Cardinale requested that the reports be sent to the Commission on a monthly basis and that it **include** a year to daterecord. The Commission set up a Sub Committee, consisting of Commissioner **Spellman** and Commissioner Cardinale to sit down with **Supervisor** Madden and discuss the report

NEXT MEETING: JULY 26,2006

ADJOURNMENT:

Commissioner Shaw made a motion to adjourn at 7:35p.m. seconded by Commissioner Cardinale, motion carried.

Respectfully submitted,



Barbara Couture
Secretary

NEW HARTFORD POLICE COMMISSION MEETING

July 26, 2006

Members Present:

James Spellman

John Shaw

Patrick Cardinale

Kevin Copeland

Janet Hughes

Others Present:

Chief Raymond Philo

ACO Shawn Morgan

Councilman-David Reynolds

Councilman Richard Woodland

Meeting called to order by Chairman, James Spellman, at 6:30 p.m.

ACO REPORT:

Shaw Morgan was present to review the monthly report with Commission members. Discussion regarding dog attacks, license fee, boarding fees and impound fees was held to bring the Commission up to date. Commissioner Hughes made a motion to approve the monthly report, seconded by Commissioner Cardinale, motion carried.

APPROVAL OF MINUTES:

Commissioner Cardinale made a motion to approve the minutes, seconded by Commissioner Copeland, motion carried.

CHIEF'S REPORTS:

BUDGET COMMITTEE:

Commissioner Spellman requested that two Commissioners volunteer to be on the Commission Budget Committee. Commissioner Hughes and Copeland volunteered to be on the committee.

IMPACT GRANT:

The New Hartford Police Dept. will receive a grant for an undetermined amount to be used for Anti Drug, Anti Larceny and Anti Gun prevention in conjunction with the Oneida County Sheriffs Dept. and Utica Police Department.

MDT GRANT:

An award of \$14,000 from Homeland Security has been granted to the department which will be used to update the mobile data terminal in the Dispatch Center. This will give the Dispatch Center the capability to send messages to all agencies mobile terminals. It will further give the center to access to data from Washington, D.C.

NUISANCE ABATEMENT LAW:

Chief **Philo** advised the Commission that he is moving forward with the Town Board with the help of Councilman Reynolds and Councilman Woodland to prepare a draft of the Nuisance Law to present to the Town Board. The draft has gone to the Town Attorney for review. The hearing will be sometime the end of September.

PBA CONTRACT:

The contract with the New Hartford PBA (Joseph **Corr** Police Benevelant Assoc.) has been approved by the Town and PBA. The contract has not been signed yet, but a copy of the draft will be made available to the Police Commission.

FEMA:

Chief **Philo** advised that there is flood reimbursement available in Oneida County. At the present it is unknown the amount of damage that will be claimed.

SEQRA APPLICATION:

The Town Planning Board has received several development plans both housing and business. The Police Dept. has to respond to the SEQRA Application and advise the effect that the development will have on the department. In the past new development has a mitigation fee and the Police Department has received money to purchase a vehicle and the laptop computers for the cars. The GEIS boundaries determine the amount of the mitigation fee.

COMMISSION REPORTS:

Commissioner **Spellman** suggested that Chief **Philo** trade in his 1999 vehicle for a newer one when the new vehicles are delivered this year.

Commission **Cardinale** advised that he has been working with Jeffrey Madden, Supervisor of the Dispatch Center on an *Alarm* Report. The report has been very helpful to the Commission.

EXECUTIVE SESSION: Commissioner Shaw made a motion to go into Executive Session at 7:21p.m. to discuss Employee Medical Issues and On-going criminal investigations, seconded by Commissioner **Cardinale**, motion **carried**.

Commissioner **Hughes** made a motion to come out of Executive Session at 7:45p.m., seconded by Commissioner **Cardinale**, motion carried.

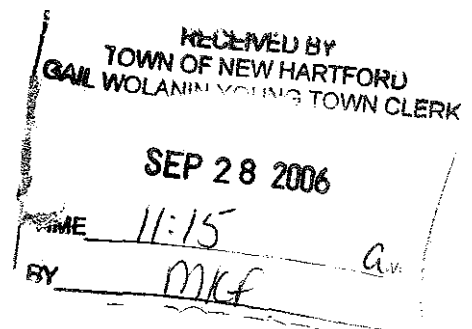
NEXT MEETING: AUGUST 23,2006

ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 7:46, p.m., seconded by Commissioner Copeland, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture, Secretary



NEW HARTFORD POLICE COMMISSION MEETING

August 23, 2006

Members Present:

James Spellman

John Shaw

Patrick Cardinale

Kevin Copeland

Janet Hughes

Others Present:

Chief Raymond Philo

ACO Shawn Morgan

Councilman-David Reynolds

Councilman Richard Woodland

Meeting called to order by Chairman, James Spellman, at 6:30 p.m

ACO REPORT:

Shaw Morgan was present to review the monthly report with Commission members. Chief Philo advised that a new Assistant Animal Control Officer will be approved at the next Town Board meeting. Police Commission will recommend the hiring of Nick Morasco.

APPROVAL OF MINUTES:

Approval of minutes will be tabled until the next meeting

CHIEF'S SPORTS :

CROSSING GUARDS:

Chief Philo advised the Commission that the school district would be busing all students in the Village. At this time Chief Philo has recommended that all Crossing Guards go to their post and throughout the fall months the location of crossing guards will be evaluated.

TOWN BUDGET:

The 2007 budget draft has been given to the Budget Committee for their review.

PBA CONTRACT:

The contract has not yet been signed but both parties have agreed on a contract.

NUISANCE ABATEMENT LAW:

Councilman Reynolds advised that been drafted and gone to committee. The Observer Dispatch has foiled a copy of the draft.

SCHOOL RESOURCE OFFICER:

The Police Department has assigned the following officers as School Resource Officers: Officer Peter Colburn to the High School; Officer Edward Schmidt to the

CHIEF'S REPORTS: continued

Junior High School and two BOCES schools and Officer Shane Yoxall to the Sauquoit School System. BOCES pays \$8,000 per year for this service and Sauquoit pays \$5,000.

DRUG CASES:

Two very major drug cases have been solved with felony arrests made in each of the cases.

INTERESTING CASES:

New Hartford Police officers Fontaine and Gehringer noticed a vehicle parked in Sangertown Mall with a sun visor in the window at a time when it was night. They investigated and found persons using cocaine and marijuana in the vehicle. Both were arrested for drug use and the sale of drugs

A building on Elm Street in Chadwicks has a codes problem. The landlord is out of town and this is a prime reason for the Nuisance Abatement Law. This law would help the police department and the Codes Department work together to investigate if there is a problem in the building. Together they could make the landlords accountable for the condition of the building and for the type of residents in the building.

EXECUTIVE SESSION:

Commissioner Shaw made a motion to go into Executive Session at 7:27 p.m. to discuss a criminal case, seconded by Commissioner Hughes, motion carried.

Commissioner Hughes made a motion to come out of Executive Session at 7:41 p.m., seconded by Commissioner Cardinale, motion carried.

COMMISSION REPORTS:

Commissioner Hughes inquired as to the status of a K-9 Unit for the Department. Chief Philo advised that there is a corporate sponsor ready to purchase a dog and that the yearly maintenance would cost the department approximately \$3,000 to \$4,000. Chief Philo will budget for a K-9 in the 2007 Budget.

NEXT MEETING: SEPTEMBER 27.2006

ADJOURNMENT:

Commissioner Shaw made a motion to adjourn at 7:50p.m., seconded by Commissioner Cardinale. motion carried.

Respectfully submitted,


Barbara Couture
Secretary

NEW HARTFORD POLICE COMMISSION MEETING

September 27, 2006

Members Present:

James Spellman
John Shaw (absent)
Patrick Cardinale
Kevin Copeland
Janet Hughes

Others Present:

Chief Raymond Philo
ACO Shawn Morgan
Councilman-David Reynolds
Councilman Richard Woodland

Meeting called to order by Chairman, James Spellman, at 6:35 p.m.

ACO REPORT:

Shaw Morgan was present to review the monthly report with Commission members.

Discussion was held regarding the lack of a bill from Stevens Swan Humane Society, Shaw advised that they have a new procedure and the bill will be coming soon.

The Paris Hill Cat Clinic will not renew their contract with New Hartford, the contract ends 12/31/06. Chief Philo and Shawn Morgan will be looking for alternative location to place cats temporarily.

Commissioner Copeland made a motion to approve the Monthly ACO Report, seconded by Commissioner Cardinale, motion carried.

APPROVAL OF MINUTES:

Commissioner Hughes made a motion to approve the minutes of July 26, 2006 and August 23, 2006, seconded by Commissioner Cardinale, motion carried.

CHIEF'S REPORTS:

Comprehensive Plan: Chief Philo advised that he has received a copy of the Comprehensive Plan and the report is good.

Crossing Guards: Chief Philo advised that over the month of September he has taken a count of children still crossing at the various street crossing where there is a crossing guard. At the Genesee St. and Pearl St. there have no children crossing and the substitute (Barbara Couture) can no longer be a substitute and therefore this position will be eliminated. The majority of the crossing guards have had children, Chief Philo will continue to evaluate the positions.

CHIEF'S REPORTS: continued

Crossing Guards:

Councilman Reynolds requested that if in the future children do start to cross at that location, that a crossing guard would be reinstated for that position.

Burglary Spree: The Ground Round was broken into and due to a citizen coming forward and calling 911 and chasing the intruder, there has been an arrest made. There was a burglary at an office in St. Luke's and a vehicle was stolen on Oneida Street.

Budget: The Commission Committee met with Chief Philo and is working on the budget.

Dispatch Meeting: The Dispatch Committee has met and will continue to meet quarterly. Chairman of the Committee is Larry Gilroy.

Grants: Wal Mart has responded with a grant for the Police Department.

Field Training Program: Officer Ron Fontaine is a certified Field Training Officer. He has received special schooling on training and has set up the program for all new officers. This program will be 12 weeks.

NYSPIN Audit: Occasionally the New York State NYSPIN department sends people to all police departments for an audit. This is to justify every criminal history that has been requested from the terminal in the police and dispatch center. The New Hartford Police Department has passed the Audit for Criminal Histories.

Nuisance Abatement Law: A copy of the proposed law has been reviewed and will be presented to the Commission. Then it will be voted on by the Town Board after they have reviewed the proposal.

COMMISSION REPORTS:

Commission members and Councilmen were very pleased with the School Bus passing tickets that were given out on Chapman Road. An officer was riding the bus and another officer was in a patrol car to make the arrest.

EXECUTIVE SESSION:

Commission Hughes made a motion to go into Executive Session at 7:56p.m. to discuss personnel, seconded by Commissioner Cardinale, motion carried.

Commissioner Copeland made a motion to come out of Executive Session at 8:16p.m., seconded by Commissioner Hughes, motion carried.

ADJOURNMENT: Commissioner Hughes made a motion to adjourn at 8:16 p.m., seconded by Commissioner Copeland, motion **carried**.

NEXT MEETING: OCTOBER 25,2006

Respectfully submitted,



Barbara Couture
Secretary

NEW **HARTFORD** POLICE COMMISSION

October **25,2006**

MEMBERS PRESENT:

Jim **Spellman**
Patrick Cardinale
Kevin **Copeland**
John Shaw
Janet **Hughes**

MEMBERS ABSENT:

OTHERS PRESENT:

Chief Raymond **Philo**
Councilman David Reynolds
Walter **Dluginski**

Meeting called to order by Chairman Commissioner Jim Spellman at 6:34 p.m.

PUBLIC COMMENTS: Mr. Walter **Dluginski** of Roberts Road addressed the Commission regarding vehicles speeding on Roberts Road.

Chief **Philo** advised that the patrol vehicles are on that Road and that it has been on the traffic patrol charts. The **Radar** Trailer will be stationed on Roberts Road to help traffic realize the speed they are going along with increased patrols.

ACO REPORT:

Commission member reviewed the Monthly reports. Commissioner Cardinale made a motion to approve the reports, seconded by Commissioner Shaw, motion carried.

Shaw advised the Commission that the Steven Swan Society would handle any cats that need to be sheltered in the future. The cost is yet to be determined.

APPROVAL OF MINUTES:

Commissioner **Spellman** made a motion to approve the September 2006 minutes as amended, seconded by Commissioner Copeland, motion carried.

CHIEF'S REPORTS:

Chief **Philo** advised the Commission that a trial would be held on October 30th regarding a Bad Check Case in 1998. This is a lawsuit against the Town.

NEW POLICE VEHICLES:

The department received three new police cars today from a dealer in New Jersey who handles all of the state vehicles. These new cars will replace three old cars and the Town Board will decide the disposition of the old vehicles. If they go up for auction the money comes back as revenue for the Town.

Commission members requested that a letter be sent to the Public Safety Committee stating their recommendation that any monies received from the sale of the old vehicles, be placed in the Police Department Budget as revenue or a line item transfer.

BUDGET:

The Town Board must approve the Town Budget at their November 1st meeting. Chief Philo advised that the budget is in place and should be approved

CORR CASE TRIAL:

The trial of Mr. Healy who has been incarcerated since February of 2006 has begun with pre-trial interviews going on. There are 50 to 75 witnesses to be heard. The Task Force setup in February is still up and running and Chief Philo checks in with them everyday. This will be a long drawn out pre-trial time with the trial to follow.

EXECUTIVE SESSION: To discuss a personnel issue

Commissioner Spellman made a motion to go into Executive Session at 7:25 p.m., seconded by Commissioner Shaw, motion carried.

Commissioner Shaw made a motion to come out of Executive Session at 7:35p.m. seconded by Commissioner Spellman, motion carried.

CRIME PREVENTION:

The Juvenile Aid Department will be holding School Safety Checks with all of the schools in the district. Officers Colburn and Manfredo have been trained to give the instructions. (CPTED Training).

COMMISSION REPORTS:

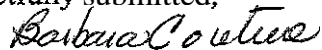
Commissioner Copeland requested that the drug dogs be used in the school system sometime this school year. This is a great deterrent to keep drugs out of the school system.

NEXT MEETING: DECEMBER 13TH

NOVEMBER/DECEMBER

ADJOURNMENT: Commissioner Shaw made a motion to adjourn at 7:45p.m., seconded by Commissioner Copeland, motion carried.

Respectfully submitted,


Barbara Couture
Secretary

***New Hartford Police Commission
SPECIAL MEETING
December 6,2006***

MEMBERS PRESENT:

James Spellman
Patrick Cardinale
Janet Hughes
John Shaw

OTHERS PRESENT:

Kevin Copeland
Chief Raymond Philo

Meeting called to order at 5:30 p.m. by Commission James Spellman

INTERVIEWS:

James M. Hyatt II, an officer on the street for one one-half years, graduated from the Police Academy. Officer Hyatt is applying for a full-time position which was created by the retirement of Officer Marziale.

Commissioner Shaw made a motion and seconded by Commissioner Hughes to send a letter to the Public Safety Commission recommending Officer Hyatt be hired as a full-time officer with the New Hartford Police Department, motion carried.

Chief Philo advised that Officer Peter Haas a part-time officer with the department has resigned with regret. Officer Haas has a full-time employment that takes him out of town and to be on call, therefore he is not available for part-time employment. Commission Spellman requested that a letter be sent to Peter.

Steve Snyder, a graduate of the Police Academy and part-time officer in two Village police departments. Steve advised that he would very interested in a part-time position. Chief Philo advised that there would be a 12 week probation training program put in place for all new officers, a daily evaluations are taken.

Commissioner Shaw made a motion and seconded by Commissioner Cardinale to send a letter to the Public Safety Committee advising that the Police Commission recommends the hiring of Steve Snyder to take the place created by the resignation of Peter Haas, motion carried.

WARRANT OFFICER:

Chief Philo advised the Commission of his recommendation that Officer Jared Petrie has been made the Warrant Officer for the department. This will move Officer Petrie from a part-time officer to a full-time position.

ADJOURNMENT: Commission Shaw made a motion to adjourn at 6:50p.m. seconded by Commissioner Copeland, motion carried.

Respectfully submitted, Barbara Couture, Secretary

Barbara Couture

NEW **HARTFORD** POLICE COMMISSION

December **13,2006**

MEMBERS PRESENT:

Jim **Spellman**
Patrick **Cardinale**
Janet Hughes
Kevin **Copeland**
John Shaw

OTHERS PRESENT:

Chief Raymond **Philo**
David Reynolds
Rich Woodland
Edward **LeFever**

Meeting called to order by Chairman **Commissioner Jim Spellman** at 6:34 p.m

ACO REPORT:

Commission member reviewed the Monthly reports for October and November. The Steven Swan Humane Society has agreed to take all cats for \$8.00 per day per cat. They will hold the cats for **6** days. Commissioner Janet Hughes made a motion to approve the reports, seconded by Commissioner John Shaw, motion carried.

APPROVAL OF MINUTES:

Commissioner Janet Hughes made a motion to approve the January 25th minutes as amended, seconded by Commissioner Patrick Cardinale, motion carried.

COMMISSION REPORTS:

Commissioner **Spellman** advised that his goal for 2007 is to get alarms under control or have an ordinance in place.

Chief **Philo** advised that they should explore the possibility of a 1-900 number so that the Town would have a record of alarm calls and could collect a fee. The telephone company collects a few they charge the Town for the 900 line. There would be no arrests involved. Chief **Philo** advised that he is not in favor of an ordinance.

CHIEF'S REPORTS:

JUDGE VIRKLER: Each year the Police Commission invites Judge **Virkler** to attend a meeting to discuss the Court activity. Judge Virkler first and foremost advised the Commission that the quality of work coming from the New Hartford Police Department is excellent. There has been an increase in domestic violence over the past year. The parking ticket is still a problem in collecting fees, but that is being worked on. There are 690 **Warrants** on file and after the first of the year an officer will be assigned to handle these warrants.

NUISANCE ABATEMENT LAW:

Chief Philo advised that the Nuisance Abatement Law is completed and ready for the Town Board to hold a Public Hearing on the law.

TASER GUNS:

The amount of \$17,200 has been raised to purchase enough taser guns for every officer in the department. The officers will receive training and a policy for the use of the taser guns has been added to their Rules & Regulations Manual

TOWN WEBMASTER:

The town has a new webmaster and the police department has all information on the website. All press releases will be posted on the website and the Blotter will be updated each day.

FORENSIC VAN:

A donation has been received for the purchase of a used van to be used at crime scenes. The cost is \$3900.00 and a radio was added. Gary Edwards donated his services to paint the van. The total cost came to \$4800.00.

Chairman Spellman requested that a letter of thanks be sent to Gary Edwards

RESIGNATION:

Chief Philo advised that Officer Peter Haas has resigned due to increased duties with his full-time position at the Dept. of Corrections. He has to travel a lot and can not be available for the part-time position he has held at the department.

HEALY TRIAL:

The trial for the murder of Joseph Corr will start in January. Jeffrey Madden has been going over transcripts from the Dispatch Center for five days of the night of the shooting and has put them into a power point presentation for the court trial.

APPROVAL OF MINUTES:

Commissioner Hughes made a motion to approve the minutes of October 25, 2006, seconded by Commissioner Shaw, motion carried.

Commissioner Shaw made a motion to approve the minutes of Special Meeting on December 6, 2006, seconded by Commissioner Cardinale, motion carried.

NEW CARS:

The new cars are all in service. The old vehicles have been turned over to the Town. Commissioner Spellman requested that a letter be sent to the Public Safety Committee, urging them to sell the vehicles and place the revenue in the Police Budget

NEXT MEETING: JANUARY 24TH

ADJOURNMENT: commissioner Shaw made a motion to **adjourn** at 8:35p.m.,
seconded by Commissioner **Cardinale**, motion **carried**.

Respectfully submitted,

Barbara Couture

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