

POLICE COMMISSION MEETING

JANUARY 23, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW
EDWARD LEFEVER

OTHERS PRESENT:

CHIEF RAYMOND PHILO
SHAWN MORGAN - ACO

Meeting called to order at 7:26 P.M. by Jim Spellman Commission Chairman

APPROVAL OF MINUTES: Commissioner Janet Hughes moved to approve the minutes of the December 13, 2001 meeting, seconded by Commissioner Patrick Cardinale, motion carried.

WELCOME: Commissioner Jim Spellman welcomed new Commission member Edward LeFever .

ACO REPORT:

Animal Control Officer, Shawn Morgan reviewed the monthly report with the Commission members.

CHIEF'S REPORTS & CORRESPONDENCE:

Chief Philo reviewed the reports and correspondence with the Commission members.

ORGANIZATIONAL CHART: The Chief reviewed and explained the Organizational Chart. Specifically the Office of Accreditation & Professional Standards, which handles personnel complaints, policy development and accreditation matters. Under the Technical Working Group, all projects involving technology will be reviewed by these groups.

Also the Juvenile Aid Department is now listed as Family Services. Chief Philo advised that Peter Colburn is now certified as a School Resource Officer as well as Officer Fran Manfredo. Investigator Rick Salamone is now spending three days a week at the Oneida County Child Advocacy Office, and we have been reimbursed for year 2001

WARRANTS:

Chief Philo advised that there are 700 outstanding warrants in the department and Officer Kevin Collins who is on temporary light duty due to an injury is handling the warrant files.

DRUG TASK FORCE:

Officer Brad Pietryka , after serving 2 ½ years on the Drug Task Force will remain in this position. He has requested to stay with this force since he has become well trained in the drug enforcement and is an asset to the force. On 1/2/02 the County Executive and Staff met with Chief Philo and advised him that the inter-agency workings in the Drug Task Force is working well. The Drug Task Force is now working on cases that entail Drug Prescription abuse. This type of drug usage is on the rise in the County.

2002 BUDGET:

Chief Philo advised that the 2002 Budget has been passed by the Town Board. There is in the budget three vehicles for the Police Department. One will be paid for with mitigation fees, one will be paid for by the Benderson Development project (Consumer Square) and the third vehicle will be paid for with the monies raised through the Oneida County Child Advocacy Program.

The projected revenue for the 2002 budget is between \$300,000 and \$400,000.

TRAFFIC SAFETY GRANT:

Chief Philo, Chairman of the Oneida County Traffic Safety Board has written the grant for this committee. The New Hartford Police Department will be receiving \$15,000 for traffic safety during 2002.

FATAL ACCIDENT:

There was a fatal accident at Mohawk and Elm Streets and the State Police Investigator for Accident Reconstruction; Dave Dye is helping the department with measurements at the scene. Trooper Dye has a "Total Work Station" which is a computer that draws the diagram of the accident scene to scale. This device costs approximately \$15,000 and the State Police are the only agency to have this computer and are willing to help all agencies with the accident reconstruction. This device saves many man-hours for the department.

FRIDAY C-LINE PATROL:

Due to the busy nature of Friday evenings, Chief Philo has directed that this shift will always have a ranking officer assigned. Effective immediately a command officer will work this shift to ensure proper management of cases. The chief will also work his share of these shifts.

RACIAL PROFILING:

New York State may soon be mandating a policy regarding "Racial Profiling" for police departments. As such the New Hartford Police will be issuing a new policy on Racial Profiling with the necessary in-service training.

EXECUTIVE SESSION:

Patrick Cardinale moved to go into Executive Session to discuss personnel matters and litigation case at 9:05P.M, seconded by John Shaw, motion carried.

Commission Janet Hughes moved to come out of Executive Session at 9:12 P.M. seconded by John Shaw, motion carried.

COMMISSION REPORTS:

Commission Jim Spellman requested that a copy of the accidents that have occurred during lunch hour with students be sent to each of the Police Commissioners. Students are still allowed to leave the school grounds and use their vehicles if they are parked outside the school parking lot. If the student is parked in the school parking lot, they are not allowed to leave in their vehicle unless pre-approved by the school. Chief Philo noted that this is not a police issue and we will not monitor students leaving.

DEPUTY COMMISSIONER:

Commission Chairman Jim Spellman requested that the Commission appoint a Deputy Commissioner.

Jim Spellman moved to appoint Commissioner Patrick Cardinale, seconded by Janet Hughes, motion carried.

DISPATCH COMMITTEE:

Commission Jim Spellman requested that the Commission appoint a member to represent the Commission on the Dispatch Committee.

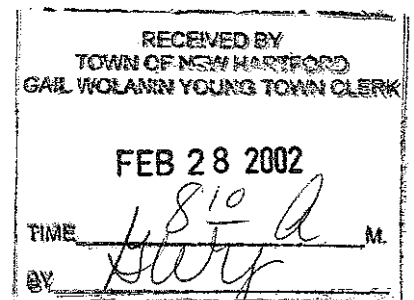
Commissioner John Shaw moved to appoint Janet Hughes, seconded by Commissioner Patrick Cardinale, motion carried.

Commissioner Jim Spellman requested that the Commission and the Dispatch Committee renew their efforts to urge the Oneida County Executive to pursue the monetary amount due the Town of New Hartford from the .35 cents received from every home in the Town of New Hartford for the Oneida County 911 system.

NEXT MEETING: FEBRUARY 27,2002

ADJOURNMENT: Commissioner John Shaw moved to adjourn at 9:35 p.m , seconded by Commissioner Patrick Cardinale, motion carried.

Respectfully Submitted,
Barbara Couture
Barbara Couture



POLICE COMMISSION MEETING

FEBRUARY 27,2002

MEMBERS PRESENT

JAMES SPELLMAN
EDWARD LEFEVER
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW

MEMBERS ABSENT:

OTHERS PRESENT:

CHIEF RAYMOND PHILO

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman

APPROVAL OF MINUTES: Commissioner Patrick Cardinale moved to approve the minutes of the January 23,2002 meeting, seconded by Commissioner Edward LeFever, motion carried.

ACO REPORT:

Animal Control Officer, Shawn Morgan presented the End of Year Report for 2001 to the Commission members for their review. The Commission members reviewed the monthly report.

Commissioner Patrick Cardinale moved to accept the Yearly Report, seconded by Edward LeFever, motion carried.

CHIEF'S REPORTS:

SMOKING ORDINANCE:

Chief Philo presented to the Commission the Proposed Local Law to Regulate the Possession and Consumption of Tobacco Products by Persons Under Age Eighteen.

- (1) The sale or furnishing of tobacco products to persons under age 18 is prohibited. Sellers of tobacco products may demand proof of the buyer's age by a U.S. military identification card, photographic driver's license, valid passport or a photographic non-driver motor vehicle identification card. These are the only forms of identification sellers of tobacco products are authorized to use for age verification. Violators will be fined up to \$100.00 for the first offense and up to \$500.00 for any subsequent offense.
- (2) The purchase of possession of tobacco products on any public property or any private property open to the public by persons under the age of 18 is prohibited unless the person is an employee of an establishment authorized to sell such products. A person who possesses tobacco

products in violation of this law is subject to immediate confiscation of the tobacco products and a fine of \$25.00. The police or Peace Officer enforcing the provisions of the statute shall make parental notification, in writing, of a person under the age of 18 who violates this local law.

- (3) A person less than 18 years of age who misrepresents his or her age by presenting false identification to purchase tobacco products shall be fined up to \$50.00 and/or provide up to 10 hours of community service.

The above was presented to the Village of New Hartford Board for their recommendations, review and comments. If this proposed law is passed, all parents will be informed of this local law.

There have been several complaints in the Village of litter, under age teenagers purchasing cigarettes at local businesses and parks.

This will not be presented to the Town Board, as there have been no complaints regarding this matter in the Town. This would be very difficult to enforce in the Town and this type of enforcement is more for high-density places of business.

Over the years the department in conjunction with State agencies has used "Stings". To institute a "Sting", two officers are needed plus an under age person.

School officials have reviewed this proposed law and they have agreed to support this law if passed.

SAFETY COMMITTEE:

Chief Philo advised that the Town Board is aware of the need for safety training and health and fitness. The department uses video tapes for training and the use of vests and safety glasses are part of each officer's equipment.

TRAINING:

"Interrogation & Interview Training" - Penn:
Officers Inserra and Officers Adsit
All expenses paid for except gas for vehicle

"School Resource Officers Training"- Las Vegas
Officer Manfredo and Investigator Salamone
All expenses paid for except meals

"Crime Scene Processing" - North Carolina
Sergeant Hammond, , Officer Philo
Officer Colburn.
All expenses paid for by District attorneys office
Except meals.

LICENSED ESTABLISHMENTS ENFORCEMENTS:

Chief Philo advised that the department has a no-nonsense attitude toward local bars and restaurants. Any bars serving to the under age, will be reported to the New York State Liquor Authority. The department sends in a form regarding problems and the State sends an investigator and fines the bar if found guilty.

MENTAL HEALTH:

In recent months there have been 8 suicide attempts and 1 suicide in the Town and Village of New Hartford. All of the attempted cases were taken to the local hospital for evaluations and a MHL arrest was filed. During the year 2001 there were 7 attempts reported. Chief Philo advised that this is alarming increase over last year. He also advised that the Domestic Disputes reported are on the rise.

DEVELOPMENT PROJECTS:

Projects before the Planning Board:
Sangertown Mall – J.C. Penny wing **will** be re-vamped and enlarged by 50,000 square fee.

Sitrin Home – Has recently purchased over 200 acres adjacent to the present facility. A new development plan will be done in stages over the next few years for a state of the art rehabilitation center. A Day Care Center is the first to be constructed in this plan.

AUTOMATED PROPERTY CHECKS:

The Dispatch Center has automated the record keeping of all property checks called into the department. This allows property owners to call in and request a "Property Check" on their home or business. The automated record will allow officers to call in any problems and the contact persons record will be available in the computer.

TRAFFIC SAFETY GRANT:

The 2002 "Traffic Safety Grant" has been approved and will implemented in the near future. The 2003 Application is due May 15th and Chief Philo advised that this grant request is ready for submission.

WARRANTS:

Officer Collins, who is on "light duty" has been working in the office for 30 days and has been able to clear 100 warrants.

FORENSIC MAPPING:

Chief Philo discussed with the Commission Members how mapping is done when there is a fatal motor vehicle accident. A team of officers schooled in "accident reconstruction" work on the diagram of the accident scene and through mathematical calculations can figure the speed a vehicle was traveling, how far a vehicle skidded, etc. This is all done with hand drawn diagrams and calculations. When completing this type of accident reconstruction an officer is taken off the road for at least three days to complete the accident report.

The New York State Police have Trooper Dave Dye, who is trained in using a new "Total Work Station" computer that will do the diagram and figure the math for an accident. This Work Station program costs approximately \$15,000. The State Police is the only agency to have this tool locally. The New Hartford Police Department has called on Trooper Dye to assist in fatal accident scenes in the past and can only hope that his expertise and computer program will be available in future needs.

MALL SUBSTATION:

The Sangertown Mall is near completion of the new sub-station. There are 3 separate rooms and a bathroom for officers to use for interviews and arrests. The sub station will have computers available for their report taking.

COMMISSION REPORTS:

Commission Jim Spellman asked why the 'Blotter' has not been in the paper the past few weeks.

Chief Philo advised that the newspaper neglected to print the "Blotter" for 6 days and when they did the list of events was cut in half. Chief Philo feels that the complete listing of blotter entries should be printed every day. The office secretaries take one hour each morning to list the blotter entries and the newspaper should list them all. The O.D. has agreed to use the complete list and will resume printing the 'Blotter' soon.

Commissioner Jim Spellman asked if an "Alarm Law" would be instituted for all house alarms that go off for no reason. The fire department has an "Alarm Law", that requires the resident or owner of a business that has an alarm that constantly goes off, to pay a fine. Open discussion will be held at the next regular meeting of the Commission.

NEXT MEETING: APRIL 25. 2002

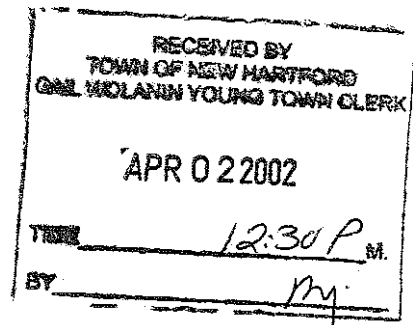
ADJOURNMENT:

Commissioner Patrick Cardinale moved to adjourn at 9:20 P.M., seconded by Commissioner Edward LeFever, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Commission Secretary



POLICE COMMISSION MEETING

MARCH 27, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW
EDWARD LEFEVER

OTHERS PRESENT:

CHIEF RAYMOND PHILO
SHAWN MORGAN - ACO

Meeting called to order at 7:28 P.M. by Jim Spellman Commission Chairman

APPROVAL OF MINUTES: Commissioner Janet Hughes moved to approve the minutes of the February 27th meeting, seconded by Commissioner John Shaw, motion carried.

ACO REPORT:

Animal Control Officer, Shawn Morgan reviewed the monthly report with the Commission members.

CHIEF'S REPORTS:

WEED AND SEED PROGRAM:

Chief Philo advised the Commission members that the New Hartford Police are working in conjunction with the Utica Police Department under the "Weed and Seed Program" to make arrests for underage sale of alcohol in retail stores. There were 12 targets made in New Hartford and none of the stores made a sale in the "Sting" operation. The department is also working with Utica Police to execute warrants in the city of Utica.

INTERESTING CASES:

Chief Philo informed the Commission members of cases that the department has handled in the past month. One such case was the suicide at St. Luke's Hospital, in the parking lot.

Circuit City Case: A male entered the store with a long iron pipe and proceeded to smash 23 of the televisions on display. The total cost of this damage was approximately \$23,000. Officer Scott Adsit was the first officer on the scene and took measures to take the male into custody without physical force. In the scuffle, Officer Adsit sustained injuries due to the broken glass and received 11 stitches. The man was taken to the hospital for evaluation and later was transferred to the Utica Psychiatric Center. He has not yet been arrested for criminal charges but when he is released from the Psychiatric Center charges will be lodged against him. Chief Philo advised that an Oneida County Sheriff Deputy, who was off-duty, assisted Officer Scott Adsit at the store.

DRUG TASK FORCE:

The Drug Task Force has been extremely busy in the entire Utica Area. Chief Philo made reference to a "Confidential Memo" to the Commission members.

TRAINING:

Three officers have completed training at Fort Indian Gap, Pa over the past three months. Also in Raleigh, North Carolina Sgt. Hammond, Officer Philo and Officer Paul Colbum are going for training on crime scene evidence. All of this training has been paid for by Federal Grants; and the D.A.'s office, the only cost was transportation to and from the locations of the training, and some meal expenses.

In April Chief Philo will be attending a conference at the Federal Law Enforcement Academy in Glynnco, Georgia. He will be working on a committee to write a policy for national use regarding Police Pursuits. This conference is paid for by federal grant money and no expense to the department.

The New Hartford Police Department has a very restricted pursuit policy in their Rules & Regulations Book. Chief Philo does not want pursuits if there is a danger to the public. The only exception would be if a violent crime were the reason for such a pursuit. If the Officer knows the license plate of a vehicle, the car and owner are very easy to trace and therefore a pursuit would not be necessary.

CRIME STATISTICS;

The Commission members reviewed Crime Statistics with Chief Philo for the Oneida County area. New Hartford statistics are second to Utica police and second in number of cases in Oneida County.

COMMISSION REPORTS:

Commission Chairman, Jim Spellman advised that he would be sending a letter to the Village of New Hartford Board, requesting that they submit plans and data 30 days prior to Chief Philo for his review and suggestions. This time frame is necessary for the study of new plans for the department to make a fair and sound judgment response.

The Smoking Ordinance was to be submitted to the Village Board on April 4, 2002 and the public hearing regarding this ordinance has been postponed.

NEXT MEETING: April 23, 2002 (Tuesday) Chadwicks Train Station

ADJOURNMENT: John Shaw moved to adjourn at 8:55 P.M. seconded by Pat Cardinale, motion carried.

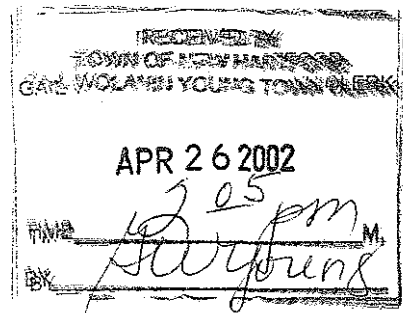
Respectfully submitted,

Barbara Couture

Barbara Couture, Secretary

Respectfully Submitted,

Barbara Couture



POLICE COMMISSION MEETING

APRIL 23,2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINAL
JOHN SHAW
EDWARD LEFEVER
JANET HUGHES

MEMBERS ABSENT

OTHERS PRESENT:

CHIEF RAYMOND PHILO
SHAWN MORGAN - ACO

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman

Commission Chairman, Jim Spellman advised the Commission that Janet Hughes is absent due to the fact that the meeting was changed from the 24th to the 23rd and she had another commitment.

ACO REPORT:

Shawn Morgan reviewed the Monthly Report with commission members
Commission members accepted the report and placed it on file.

APPROVAL OF MINUTES: Commissioner LeFever moved to approve the minutes of the March 27th meeting, seconded by Commissioner Cardinale, motion carried.

CHIEF'S REPORTS:

TRAINING:

Chief Philo advised that Officer Peter Colburn attended on April 5,20002 a "Safe Drug Free Schools Program.

Three officers attended a "Crime Scene Forensic Seminar in North Carolina. This training was paid for by the District attorney's Office, and the PBA paid for the travel expenses and the Town paid for meal expenses.

Chief Philo attended a conference in Georgia. This conference was a workshop for creating standards for Police Pursuit Policy. The danger to officers and the public were discussed and the liability to police departments.

DRUG TASK FORCE:

The Drug Task Force made two arrests at 14 Golf Ave. after a 6 months investigation and found drugs as well as guns. The Chief will notify the landlord of the situation and put them on notice that drug activity was occurring on the premises.

CIGARETTE LAW:

The Village of New Hartford at their April meeting voted 3-2 to accept the Cigarette Law. Chief Philo recommended the law and feels that this will be a deterrent for young people to stop smoking. The law will take effect on June 1st after a public information hearing is held regarding this law.

The mayor of Rome has contacted Chief Philo and commended him for recommending this law to the Village Board.

TRAFFIC SAFETY GRANT:

The new Traffic Safety Grant will be put into use on May 1st. Officers will be in the high traffic areas and the areas requested by Town and Village residents.

OFFICER

Officer Kevin Collins has received a release from his doctor and will be returning to active duty on May 1, 2002

Sergeant Richard Hammond, has had knee surgery on April 24th and will be on light duty until his recovery is completed

APPOINTMENTS:

Chief Philo has been appointed as Chairman of the Oneida County Traffic Safety Board for a 2-year term.

Officer Edward Schmidt has been appointed to the Oneida County Arson Task Force.

GRANT WRITER:

Chief Philo advised the commission members that the Town Board is considering hiring a Grant Writer. A woman from the Buffalo area has applied for this part-time position and has written several grants with success.

Homeland Security Grants for Towns are available and this part-time position would help the Town in securing grants in the future.

COMMISSION REPORTS:

Commissioner Spellman: A request for a copy of the letter to the Oneida County Deputy that assisted Officer Adsit at the Circuit City arrest.

Commissioner LeFever: Asked if the Racial Profiling Policy was in place and were their positive results.

Commissioner Cardinale: Requested information regarding the Local Ordinance for alarms. The Fire Department has an alarm policy but the police department does not. Commissioner Cardinale asked Chief Philo if the commission should pursue an alarm law. A copy of the fire department alarm law will be distributed to commission members for their information.

Chief Philo advised that the policy now is to send a letter to the person or company that has frequent alarms, and this system seems to work well.

Commissioner Janet Hughes: Commissioner Spellman advised the commission that Janet Hughes sent a request that the ATV use on Bleachery Ave be looked into.

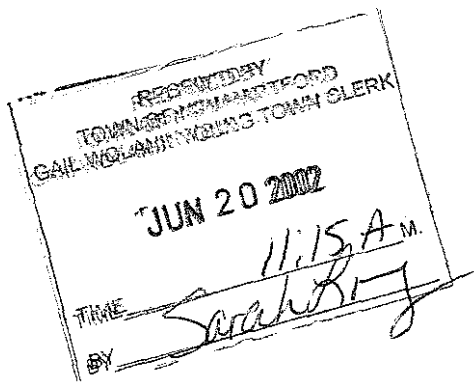
Chief Philo advised that complaints are coming in from the Judd Road construction site and the Benderson Project on Commercial Dr. area of ATV use. The department now has an ATV that will be in use to reach the areas that ATV's are being used on private property.

commissioner Spellman: The New Hartford Central School is installing a circular driveway in front of the Oxford Road Elementary School. Commissioner Spellman asked if the Chief had been asked about the traffic problem this could create. Chief Philo advised that he had not been consulted.

**NEXT MEETING: MAY 22, 2002
AT SANGERTOWN MALL SUB STATION
LT. TIMOTHY O'NEILL ATTENDING**

ADJOURNMENT: Commissioner John Shaw moved to adjourn at 8:55 P.M. seconded by Commissioner Edward LeFever, motion carried.

Respectfully submitted
Barbara Couture
Barbara Couture, Secretary



POLICE COMMISSION MEETING

MAY 22, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW
EDWARD LEFEVER

OTHERS PRESENT:

LT. TIMOTHY O'NEILL
SHAWN MORGAN - ACO

Meeting called to order at 7:31 P.M. by Jim Spellman Commission Chairman

APPROVAL OF MINUTES: Commissioner John Shaw moved to approve the minutes of the April 23, 2002 meeting, seconded by Commissioner Patrick Cardinale, motion carried.

ACO REPORT:

Animal Control Officer, Shawn Morgan reviewed the monthly report with the Commission members. Shawn advised the commission that he has assisted in Utica approximately 4 to 5 days. The Oneida County Humane Officer has not been replaced and their emergency calls have been turned over to ACO officers in New Hartford. Commissioner Janet Hughes moved to accept the Monthly Report, seconded by Commissioner Edward LeFever, motion carried.

CHIEF'S REPORTS:

Lt. Tim O'Neill will be giving the Chiefs Reports for this meeting. Chief Philo is on vacation

DISPATCH CENTER:

Lt. O'Neill advised the commission that Nancy Woeltje has been in a serious automobile accident and will be out of work for at least 3 months. Nancy will be greatly missed not only as a dispatcher but she has been a big part of doing computer work for the dispatch center and police department.

Commission Jim Spellman also advised that two part-time dispatchers have resigned due to moving and commitment to their full-time job.

DISPATCH CENTER:

Commissioner Janet Hughes suggested that a Dispatch Committee meeting be called soon to assist the Dispatch Center in their changes. The new Chairman of the Dispatch Committee is L. Gilroy.

Commissioner Jim Spellman advised that the Dispatch Committee should meet with Oneida County Executive Ralph Eannace regarding the monies being committed to the New Hartford Dispatch Center.

ATV PATROL:

Lt. O'Neill advised the commission that the ATV Patrol is active in the areas where there have been complaints. Specifically; Judd Road Construction sites, Benderson Project (Consumer Square) and the Yahandasis Golf Course. Three arrests have been made and two ATV's have been seized. At this point most of the ATV drivers are not aware of the law. The ATV must be licensed, registered and have insurance. If you are operating on other people's property, you must have written permission on your person and you must be 1,000 feet from a residence.

Commissioner Jim Spellman suggested that the Town Law be published in the Town Crier.

SUB-STATION:

The Commission members enjoyed meeting in the new sub-station

DRUG ABATEMENT LETTER:

Lt. O'Neill advised the commission that a letter was sent to Mrs. Sabo of 14 Golf Ave., New Hartford, putting her on notice, as the owner where the drug raid and subsequent arrests for dealing with crack, handgun seized and drug money were seized. The Drug Task force made two buys which led to the raid and arrests.

SCHOOL RESOURCE OFFICER:

BOCES has requested more hours from the School Resource Officers at their two schools. The BOCES has applied for a grant in the amount of \$125,000 to assist with this program. BOCES will pay all of the expenses for an officer including, uniforms, salary, benefits from this grant for a three-year period. This may lead to hiring another officer in the Juvenile Aid Dept. to cover this School Resource request. Peter Colburn now covers the High School, Rick Salamone is at the Junior High School and Sauquoit School, Fran Manfredo covers BOCES now for 4 hours per week.

COMMENDATION LETTER:

Chief Philo has sent a letter of commendation to Officer Scott Adsit for his bravery and outstanding handling of the arrest resulting from the mental health person who caused damage at Circuit City.

DOG IMPOUNDMENT FEE RECOMMENDATION:

Lt. O'Neill has been working with the Animal Control Officer over the past year and is going to recommend a new fee structure to the Town and Village Boards for approval. At this time a dog license costs \$4.50 for a spaded dog, Lt. O'Neill will recommend that it be increased to \$9.00 and for a non-spaded dog it is \$10.00 now and he recommends that it be increased to \$15.00 or \$20.00 per year. He has been working to get all dogs licensed and at this time there are only 9 unlicensed dogs that they know of. Lt. O'Neill requested that the Police Commission members approve these changes and make a recommendation to the Town Board.

Commissioner Patrick Cardinale moved to recommend the cost increments for the Animal Control Office for dog licensing, seconded by Commissioner Janet Hughes, motion carried.

MONTHLY REPORTS:

The commission members reviewed and approved the monthly reports.

COMMISSION REPORTS:

Commissioner Jim Spellman advised that a review of the Alarm Code System would be post-poned until the next meeting. He requested that a copy of the Whitestown's updated Alarm Policy be obtained and sent to all commission members for their review.

Lt. O'Neill requested that a mandate of businesses to update their list of response people be added to the new Alarm Code Law.

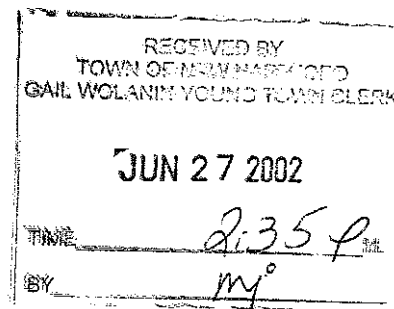
NEXT MEETING: JUNE 26TH

ADJOURNMENT: Commissioner Janet Hughes moved to adjourn at 8:45 P.M., seconded by Commissioner John Shaw, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Secretary



POLICE COMMISSION MEETING

June 26, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW
EDWARD LEFEVER

OTHERS PRESENT:

CHIEF RAYMOND PHILO

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman.

ACO REPORT: Shawn Morgan was on vacation. The Commission members reviewed the monthly report.

APPROVAL OF MINUTES: Commissioner John Shaw moved to approve the minutes of the May 22, 2002 meeting, seconded by Commissioner Patrick Cardinale, motion carried.

CHIEF'S REPORTS:

Mark Wilson vs. T/New Hartford:

Chief advised the commission members that the law-suit "Mark Wilson (Bohling) vs. T/New Hartford " has been dismissed. All charges against the town have been dismissed. The town will have to pay for legal fees only.

Bulletproof Vest Grant:

A Federal government grant of \$2100.00, which represents half of the cost for a bulletproof vest, has been given to the department. Chief Philo advised that he would now apply to the State of New York for a grant to cover the other half of the cost.

ACO – Calls to Other Areas:

The New Hartford Animal Control Officers has received calls from other Townships requesting his help with animal control problems. In the past he has helped Utica in emergencies only. Chief Philo advised the commission that he has refused to let the Animal Control Officer to go into other areas, such as Bridgewater, Sangerfield and Town of Paris who do not have an Animal Control Officer available all the time and this practice of helping out can not be started or sustained in the future.

CHIEF'S REPORTS:

PBA Website:

The New Hartford Police Benevolent Association has setup and is maintaining a website. (www.newhartfordpolice.org) This will have e-mail alerts, day to day updating of what is going on in the department. Chief **Philo** advised the commission members that this is an excellent website and hope the community will look at it.

BOCES Summer Term:

BOCES has requested additional coverage for the summer school session at Brookside High School. They will be paying \$35.00 per hour for a total of \$1.260 for the summer school coverage.

St. Lukes Psychiractic Center:

Chief **Philo** advised that some Mental Health arrests would now be taken to St. Lukes Psychiractic Ward. St. Elizabeth's is redirecting their overflow. This is likely to result in additional police service cells.

Development Projects:

Chief **Philo** attended a Planning Board Meeting Monday night when the plans were presented for another shopping center at Clinton St. and Middlesettlement Road. He advised the Board that all new developments do put a strain on the police department services. The Town will have to begin to limit development unless the police and fire departments could handle the added coverage. When there is new development such as shopping centers, mitigation fees are collected by the Town. This money should help finance more police officers to coverage the new developed areas. The Planning Board Chairman advised Chief **Philo** that they would give this very serious consideration in all future projects that come before the **Planning** Board.

Facilities Committee:

This committee was formed to help the Town Board members plan for a project to put all the Town Offices together and this would include the Police and Courts offices. Plans are not final yet but there are three locations being looked at for such a complex. This project may be done in stages to help the overcrowding of the police quarters and some of the Town offices.

Budget Committee:

Chief **Philo** advised that the budget process starts the end of July and he needs to know who the Police Commission representatives will be to work with him on the 2003 budget. The members choose Jim **Spellman** and Patrick **Cardinale** as the commission representatives.

Traffic Safety Grants:

Chief Philo advised that all grant applications have been submitted. One is to the County for DWI grant in hopes that it would purchase a new radar unit. The State Traffic Safety Grant has also been submitted.

CHIEF'S REPORTS:

Zone 4:

In 1983 when the Town and Village formed a committee to study the process of merging the Village and Town Police Departments, the committee drew up plans for the zone coverage. At that time they included a Zone 4 for coverage in the commercial section of New Hartford. That was 19 years ago and the Chief is now developing plans for this 4th zone to be in affect for the Day and Evening shifts in the retail corridor.

Computer Related Crime:

The department is handling more Credit Card Fraud, and computer related crimes cases are on the rise. A special unit is being developed in the department to hand these complaints and cases. One person will handle these investigations and seek out grants that might be available to help defray the cost. The grant money would be used to train officers in this highly technical area of crime.

Fixed Assets Inventory:

The Town had requested that the inventory be brought up to date. This inventory has been submitted to the Town Board.

COMMISSION REPORTS:

Commissioner Hughes requested that the Dispatch Committee hold a meeting in the near future. She feels that there is a critical shortage of dispatchers available to the dispatcher center. Several part-time dispatchers have resigned due to commitments to their full-time jobs and one full-time dispatcher is on sick leave for an extended period of time. Chief Philo advised that the committee would be meeting soon to discuss this matter.

Alarm Law:

Commissioner LeFever submitted a copy of an alarm law his company received for a store in Whitesboro. Open discussion was held as to whether or not the New Hartford Alarm Law needs to be rewritten. Chief Philo advised that the present Law could be rewritten, but at this time it is sufficient and works well with the department. This is a service for residents who have alarms and many go off during storms and the ones that are abusing the alarms receive letters and are advised that the police department will not respond in the future unless they repair the alarm system. This seems to be adequate and has not become a major problem.

Fireworks:

The Town of New Hartford will be celebrating the 175th Anniversary on July 10th at the New Hartford Recreation Center. There will be an ice cream social and band concert with fireworks at dusk.

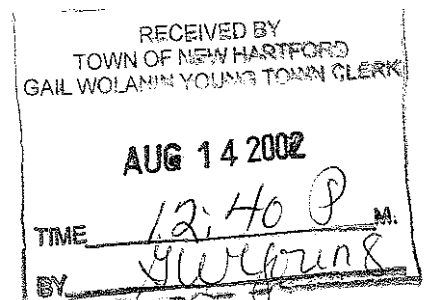
NEXT MEETING: **JULY 24th**

Adjournment: Commissioner John Shaw moved to adjourn at 9:30 P.M., seconded by Commissioner Patrick Cardinale, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Secretary



POLICE COMMISSION MEETING

JULY 24,2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JOHN SHAW
EDWARD LEFEVER

MEMBERS ABSENT:

JANET HUGHES

OTHERS PRESENT:

CHIEF RAYMOND PHILO

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman.

ACO REPORT:

Shawn Morgan reviewed the monthly report with Commission members.

Chief Philo discussed the number of calls the Animal Control officers are receiving regarding wildlife. A number of the calls are for small animals in yards and the present system is that they can be removed by the ACO. This is a service which most officers do not provide for their community. If the number of small wildlife calls continue, to increase, a new policy will have to be established.

Other Police Agencies have been calling the New Hartford Animal Control officers to make calls outside the Town of New Hartford and the policy is that they will be refused. The Town cannot get involved in calls outside due to liability, overtime and financial responsibility issues.

Commissioner Patrick Cardinale suggested that a recommendation be presented to the Town Board regarding animal control calls and complaints and also the new fee schedule. This policy would be away for the Town Board to give support to the animal control officers in their calls and limit overtime.

Shawn Morgan, Animal Control officer advised the Commission that the Van has 80,000 miles and is in for repair. A new Van will be in the 2003 budget.

APPROVAL OF MINUTES:

Commissioner John Shaw moved to approve the minutes of the June 26,2002 meeting, seconded by Commissioner Patrick Cardinale, motion carried.

CHIEF'S REPORTS:

FACILITIES COMMITTEE:

The Town Board has chosen two sites to consider for the new Town offices. One is a site behind the New Hartford Library. A tract of land approximately 30 acres is available. The Police and Court would be relocated to a new facility on this land. Chief Philo advised the Commission that this site is favorable for the police and court offices, if an exit can be made onto Route 8.

The second site is at the Town Highway location on New Hartford Street, a 12 acres site. This site has enough room for expansion, but the exit from this location would be to travel into Utica and exit from Lomond Place. This would not be acceptable for police emergency calls.

BUDGET:

The process has started for the 2003 Budget. The sheets have been sent to all departments and Chief Philo has started the zero base budget process for the department. Chief Philo advised that he would be requesting 1 and ½ or 2 new officers in the 2003 budget.

SPECIAL EVENTS:

Chief Philo advised the Commission that the 175th Anniversary celebration was held for the Town of New Hartford at the Recreation Center on July 9th was very successful. In New York Mills, the Bell Festival also was a success. All events have been with incidents.

COMPUTER UNIT:

Chief Philo advised the Commission that crime involving computers is on the rise. In the past week the department has received two complaints and there have been several prior to this. Officer Kevin Collins has received training at the White Collar Crime Center in West Virginia. Officer Collins has returned to the department to train other officers on how to document and handle these complaints. He will also be in touch with other agencies to work with them on computer crime that may be going on in their areas.

TERRORISM:

Chief Philo advised that in the future there will more grants and schooling regarding the handling of terrorism. The local agencies will be the first to respond and the government will be training, giving grants to help local agencies be prepared for such an incident.

GRANT:

Chief Philo has written a grant to secure 28 filtration gas masks for the department. Every police car will be equipped with these masks. All Fire Departments and EMT will also be trained and have these masks in the *future*. The grant will purchase 14 SCBA's with tanks and 14 Masks with filters.

NEXT MEETING: AUGUST 28TH

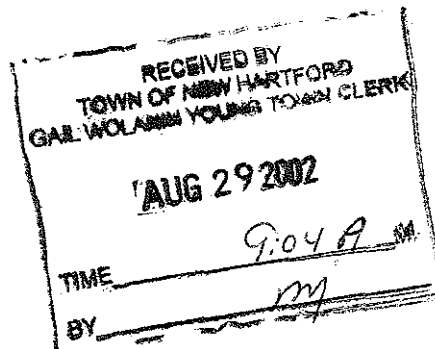
ADJOURNMENT:

Commissioner John Shaw moved to adjourn at 8:30 P.M., seconded by Commissioner Edward Lefever, motion carried.

Respectfully submitted,



Barbara Couture
Secretary



POLICE COMMISSION MEETING

AUGUST 28, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JOHN SHAW
EDWARD LEFEVER
JANET HUGHES

OTHERS PRESENT:

CHIEF RAYMOND PHILO
ACO-Shaun Morgan

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman.

ACO REPORT:

The Commission members review the monthly Animal Control Officers Report. Discussion was held in regards to the number of wildlife calls the officer has responded to. Chief Philo advised that a new policy might be brought up to the Town Board for their consideration of the services of the Animal Control Officer in the future.

TOWN OF KIRKLAND AGREEMENT:

The Town of New Hartford is negotiating with the Town of Kirkland for the 2003 contract for animal control services.

IMPOUNDMENT FEES:

Chief Philo advised that he would be recommending to the Town Board a new fee schedule for the impoundment and retrieving of animals. Steven Swan Humane Society charges \$10.00 per day for each animal up to 10 days. At present there is no fee by the Town of New Hartford for impounded. The Town Clerk has to deal with the paperwork when a person comes to pay the impoundment fee in order to pick up their animal at the Steven Swan Humane Society. In the fall, Chief Philo will be recommending a new fee schedule to the Town Board.

Town Supervisor, Ralph Humphreys suggested that the Town go out to bid for other kennels to bid on impounding animals. Shawn Morgan advised that he would have to have access to the building to bring dogs in after hours. Steven Swan is working out very well now and he would like to have the same setup if the Town chose another kennel. All cats are taken to the Paris Hill Cat Clinic.

It was agreed that specs would be written up for the bidding process and the Town Supervisor would like to see those specifications.

CHIEF'S REPORTS:

DISPATCH CENTER:

Dispatch Center Supervisor, Jeff Madden was in attendance of the meeting and explained the history and problems of the Oneida County Dispatch Center. The Oneida County has been trying to have one center only for the entire county. At this time Utica and Rome have received payments for going in with the Oneida County Dispatch Center. They are now dissatisfied and want to go back to their own dispatching. These separate centers like New Hartford are called PSAP's. The Town of New Hartford has never received any money from the County and it is collecting .35 cents per month on each phone in the Town and Village. The Oneida County is now seeking to tap a fee for all cell phone calls.

Commissioner Janet Hughes asked if when the County settles with Rome and Utica if New Hartford could find how much each PSAP will be receiving out of the .35 cents collected by the County.

TRAFFIC GRANT:

Chief Philo advised the Commission that he has received a grant in the amount of \$4,750 for a Traffic Safety Grant (Buckle Up) given by Oneida County and State of New York. This will be used for supplemental patrols to enforce seat belts and aggressive drivers and for education of safe driving.

Also \$2100.00 has been received from the Federal Government, which will pay for ½ the cost of new Bullet Proof Vests for the department members.

ADDITIONAL OFFICE SPACE:

Chief Philo advised the Commission and Town Supervisor that office space in the present building has become critical. Since a new facility is not forthcoming in the immediate future and Chief Philo feels that in order to find a location it will take sometime, he is going to propose to the Town Board members a temporary solution. Chief Philo has looked into renting an Office Trailer to be used for storage, processing evidence, records management and a small locker room. The present locker room is over crowded and Chief Philo hope to move his locker space and the Sergeants to the office trailer therefore freeing up some space in the locker room.

The cost of a 28ft. X 12ft office trailer is approximately \$270.00 per month or a total for the first year of \$4,023.00. Included in this cost is the setup cost a one-time fee.

Commissioner Patrick Cardinale agreed with Chief Philo that space is needed as soon as possible for the police department and feels that this a good temporary solution.

Commission Patrick Cardie made a motion that Chief Philo proceed with the recommendation of an office trailer and present it to the Town Board, seconded by Commissioner John Shaw, motion carried.

Town Supervisor, Ralph Humphreys advised that in order to help the highway department with their overcrowding, he feels that the Town Board will recommend an addition to the Highway Dept. building.

The Town Board is still looking for a site to build for the Police and Court offices and possibly for the Senior Center.

BUDGET:

Chief Philo advised that copies of the 2003 Budget request sheets have been received and that his budget is in place and will distribute copies of his planned budget to the Commission members. Chief Philo advised the Commission to submit their questions either to the Chief or the Commission committee.

Chief Philo advised that his budget is figured on zero base budgets and that he has included in the budget a 3% raise. The 2002 budget is in line with the budget set last year and there may be some money left over to go into the general fund

WEAPONS:

Chief Philo advised that the guns used by the department were purchased in 1987 and is Sig Sauer, 9mm guns. Chief Philo feels that is time to replace these guns with new Sig Sauer 9mm guns at a cost of \$13,200. It may be possible to lease the guns at a cost of \$2300.00. The department needs at least 28 guns and Chief Philo will advise in the near future how he plans to purchase these guns.

POWER WASHER:

The power washer in the garage has broken and will be replaced soon.

ACO VAN:

Chief Philo advised that he would request in the 2003 a new pickup truck for the Animal Control Officer to use. The present has 80,000 miles and has had several breakdowns. A pickup truck with a cap would be much cheaper and would enable the officer to be in the truck with a dead animal in back and not in the same area as the driver.

COUNTY EMERGENCY MANAGEMENT SERVICES:

Chief Philo has been asked to serve on a committee, which will deal with the recommendations of "Homeland Security" regulations in the future. He will help write an "Emergency Management Plan" for the County. All County, State and Federal funds will come through this committee.

DARE AMERICA:

Recently there has been a campaign in New Hartford by a group collecting money for the Dare Program. The State Attorney General's Office is checking on this group to make sure this is a legal registered solicitation.

NEXT MEETING: THURSDAY - SEPTEMBER 19TH

ADJOURNMENT:

Commissioner Janet Hughes moved to adjourn at 9:30 P.M., seconded by Commissioner Edward Lefever, motion carried.

Respectfully submitted,

Barbara Couture



POLICE COMMISSION MEETING

SEPTEMBER 19, 2002

MEMBERS PRESENT

JIM SPELLMAN
JOHN SHAW
EDWARD LEFEVER

MEMBERS ABSENT:

JANET HUGHES
PATRICK CARDINALE

OTHERS PRESENT:

LT. TIMOTHY ONEILL

Meeting called to order at 7:30 P.M. by Jim Spellman Commission Chairman.

Chairman, Jim Spellman advised that Commissioner Janet Hughes had called in and cannot attend the meeting as well as Commissioner Patrick Cardinale.

ACO REPORT:

Shawn Morgan was on evening duty and not present at the meeting. The Commission members reviewed the monthly report.

Commission members inquired about the bear that has been wandering around the GRAFFENBURG Road area. Lt. O'Neill advised that the bear does not pose any problem and that the DEC would handle the removal of this animal if necessary. The department has received a few calls complaining about the bear.

Commissioner John Shaw moved to accept the Animal Control Report, seconded by Commissioner Ed LeFever, motion carried

APPROVAL OF MINUTES:

Commissioner John Shaw moved to approve the minutes, seconded by Commissioner Ed LeFever, motion carried.

Chairman, Jim Spellman welcomed Lt. Timothy O'Neill who is sitting in for Chief Raymond Philo who is out of Town.

REPORTS:

SPECIAL CASES:

Lt. Tim O'Neill advised the Commission that there was a Mental Health Arrest involving a 20-year-old male at Carmella's Restaurant. The individual tried to kill himself. The male is in the hospital. There have been a number of mental health arrests this year and they seem to be on the rise.

Another incident involved a fire and a young man was upset over losing his belongings and especially his car, which was involved in the fire. Sgt. Hammond and Officer Collins were able to disarm the young man and avoid a suicide attempt. The cause of the fire is under investigation.

Lt. O'Neill advised that there have been at least 12 suicide attempts this year and when officers respond they are always in danger when some one is attempting such an act. There are so many people now that do not have coping skills or a support system in their life.

Another case that has been under investigation for sometime is a Robbery that occurred on Pearl Street in the Village. Officer Inserra and Officer Herman have re-interviewed the defendant. There appears to be some inconsistencies in this defendant's story. Still under investigation.

There have been several break-ins in automobiles at Sangertown Mall. Officer Joe Corr is working on these cases and there have not been any arrests yet.

GRAND OPENING:

Wal-Mart Super Center has opened and they have donated a trailer to the police department for use to transport the ATV to different locations. The trailer cost is over \$3000.00. Wal-Mart also donated \$1200.00 which is in response to a grant Chief Philo wrote to help upgrade tactical equipment.

ATV USAGE:

Lt. O'Neill advised the Commission members that ATV's have been confiscated and or seized in the case of two 11 and 12 year old boys in the Chadwicks area. They had been riding the ATV's all over the roads without helmets and causing a problem. Sgt. Appler escorted the boys to their homes and advised the parents of the Town Law covering the use of ATV's. No tickets have been issued. The department ATV is currently out of service due to a manufacturer recall.

AUTO RECALL:

Commissioner Spellman asked if any of the department vehicles had been on recall for the gas tank problem or fuel tank. Lt. O'Neill advised that they always respond to any recalls on the vehicles but was not sure if they were specifically recalls for the fuel tanks. He will check with Sgt. Marziale who is in charge of the auto fleet.

DRUG INVESTIGATIONS:

The Oneida County Drug Task force continues to take leads from the NHPD and have been very active in the New Hartford area. There was also an arrest at the Sauquoit Central School for marijuana.

OFFICE TRAILER:

Commissioner Spellman asked if the Office Trailer was ready for use. Lt. O'Neill advised it is on location at the station but they have not yet moved into the trailer. It will be used for Officer Collins who is in charge of computer thefts and misuse. He will have a computer lab in the office trailer. Also some lockers will be located in the trailer as well as record management space.

NEXT MEETING: October 24th

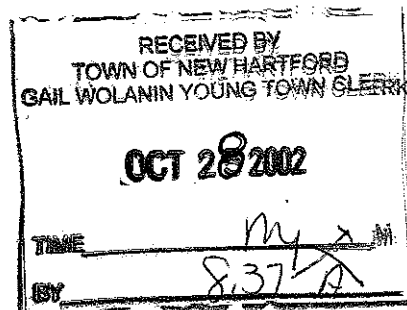
ADJOURNMENT:

Commissioner John Shaw moved to adjourn at 8:30 P.M., seconded by Commissioner Edward Lefever, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Secretary



POLICE COMMISSION MEETING

October 24, 2002

MEMBERS PRESENT

JIM SPELLMAN
PATRICK CARDINALE
JANET HUGHES
JOHN SHAW
EDWARD LEFEVER

OTHERS PRESENT:

Chief Raymond Philo
ACO- Shawn Morgan
Councilman, Rich Woodland
Mrs. Woodland
Town Supervisor Ralph Humphreys
Steve LaSalle, Utica College Intern

Commissioner, James Spellman at 7:30 P.M., called meeting to order.

ACO Report: Shawn Morgan reviewed the monthly report with the Commission members. It was reported that the bear that has been wandering around South Woods was seen at 6 p.m. tonight.

Chief Philo advised that a new Ordinance and schedule of fees has been presented to the Town Board. Upon their approval there will be a public hearing on December 13th and then it will become a local ~~after~~ the hearing.

Kirkland Animal Control Contract for the year 2003 has not changed except that all personnel in the Town have received a 3% raise and that will be included in the new contract

Councilman Rich Woodland asked if the services provided to Kirkland are the same as New Hartford Shawn advised that there is only a leash law in the Village of Clinton and the Town Park If a leash law was put in place for the Town, then there would have to be a new contract with changes in the fees

Town Supervisor asked when the last dog census was It was approximately 5 years ago and should be done again Shawn advised that he would look up the New York State Law regarding Dog Census

People who do not renew their dog license get a letter from the Town Clerk and it is not paid it can result in an arrest

Reviewing the Existing Policy:

Chief Philo advised that there have over the past few years a lot of requests to pick up small game from roadways and residences property. The Animal Control Officers have done this in the past but now it is causing overtime in many cases. Residents get angry when a squirrel or woodchuck is in their yard or dead in the street. The ACO has provided traps for residents to trap woodchucks, skunks, raccoons but this means more manpower for this officer. The traps must be checked several times. Chief Philo will be recommending to the Town Board to formulate a policy regarding this matter.

Large game such as deer will be picked up by the State and County Department of Public Works. If an animal is injured then the New Hartford ACO will respond as soon as possible. Shawn will draw up a proposal and recommendations on how to handle general wildlife exception to possible rabid animals.

Budget: A new pick-up truck with a slide unit package is in the 2003 budget.

EXECUTIVE SESSION:

Commissioner Janet Hughes moved to go into executive session to discuss personnel matters, at 8:05 P.M., seconded by Commissioner Patrick Cardinale, motion carried.

OUT OF EXECUTIVE SESSION: Commissioner Patrick Cardinale moved to come out of executive session at 8:57 P.M., seconded by Commissioner Edward LeFever, motion carried.

Commissioner John Shaw moved to request that the Commission secretary send a letter to the Town Board advising the Commission recommendation to hire Michael Reilly as a part-time officer as soon as possible, seconded by Commissioner Edward LeFever, motion carried.

CHIEF'S REPORTS:

Training: Chief Philo advised that the Fall Qualifications on firearms has been completed. Two officers have received training paid by the New York State General's Office.

Crime P-E-D:

Officers Fran Manfredo and Officer Peter Colburn received training on how to reduce crime as part of the "Safe Schools program". The Federal Government paid for their lodging and the courses they took.

Computer System:

The Town Board approved the updating of the computers in the police department. Through a Federal Grant of approximately \$14,000.

Computer Seizure:

Officer Collins is investigating a computer crime case, it started as a credit card theft and the card was used on a Psycho Web site. A waitress at a local restaurant stole credit card numbers and used them on the web. A computer was seized as part of this arrest and will be used in the Sangertown Mall office

The budget for 2003 is in place and Chief Philo advised the Commission members that it is a fair budget.

Development Projects:

The Planning Board is reviewing more expansion at Sangertown Mall, ie J.C. Penny's addition and the new project called "The Orchards" has been approved and will begin construction in the Spring.

Auto Center:

Town Engineer Roger Cleveland, Chief Reynolds and Chief Philo inspected a building that has become available for storage. Chief Philo feels that it is not adequate for police storage due to the fact that there are no utilities in the building.

Police/Court Facility:

The Town is still looking at locations for a facility for the police and court offices.

Judd Road Project:

A public hearing is going to be held on November 7th at the High School Auditorium. Residents can speak out as to the pro and cons of having an exit ramp for New Hartford Street.

Village Code Book:

Commissioner Spellman requested that Chief Philo look into a codes violation on Hartford Terrace. A car is being parked between the curb and sidewalk.

Crossing Guards:

Town Supervisor advised that the crossing guard budget is \$55,000 and he feels that since all but one of the crossing guards are in the Village that the Town should pursue the Village Board to help pay for this service to the school. The Village pays nothing toward the Police Department budget, which includes the crossing guards.

Commissioner Spellman advised that in 1985 when the Town and Village Police Departments merged there was no discussion regarding the salary for crossing guards.

Commissioner Jim Spellman requested that the commission secretary send a letter to the Town Clerk requesting the re-appointment of Edward LeFever to the commission.

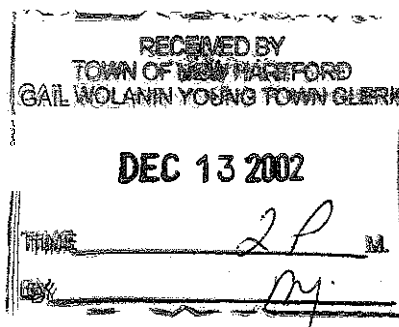
NEXT MEETING: DECEMBER 13TH

ADJOURNMENT: Commissioner Edward LeFever moved to adjourn at 9:35P.M, seconded by Commissioner Patrick Cardinale, motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Commission Secretary



POLICE COMMISSION MEETING

DECEMBER 11, 2002

MEMBERS PRESENT

JIM SPELLMAN
JOHN SHAW
EDWARD LEFEVER
PATRICK CARDINALE
JANET HUGHES

MEMBERS ABSENT:

OTHERS PRESENT:

CHIEF RAYMOND PHILO
ACO- Shawn Morgan
Town Supervisor, Ralph Humphreys

Meeting called to order at 7:37 P.M. by Jim Spellman Commission Chairman.

ACO REPORT:

Shawn Morgan reviewed the monthly report for October and November with the Commission members. Shawn advised that there is only one delinquent dog license due in the Town.

Town Supervisor, Ralph Humphreys asked what the policy is now for picking up dead animals in the road. Chief Philo advised that there is no set policy yet but the ACO does respond to injured animals in the road and if a dead animal is a traffic hazard he will also respond. A policy is to be presented to the Town Board will be completed after January 1".

CHIEF'S REPORTS

TRAFFIC SAFETY PLAN:

Chief Philo advised that the Governor's Traffic Safety Grant has been received in the amount of \$45,000. The officers will be issuing traffic tickets for aggressive driving, seat belts, impaired driving and speeding, with the overall goal of reducing accidents.

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION:

The Oneida County Stop DWI Program has been chosen by the Federal Government to receive notification that this program will become a national model for a Washington D.C. report. More information will be announced at a later date.

CHIEF'S REPORTS:

DRUG RAIDS:

Recently the Oneida County Drug task Force has made raids in the New Hartford area. The U.S. Attorney's Office, FBI , Utica Police and New Hartford Police have been involved in these raids. Search warrants have been executed in New Hartford.

SANGERTOWN MALL SITUATION:

Chief Philo advised that several hundred teens and pre-teens caused a disturbance in the center of the mall. One fight started and other teens became involved. Mall security and New Hartford Police Officers closed the mall and emptied the mall of all teens and requested that the Utica Transit Authorities send extra buses to transport them from the mall. New York State Police assisted with this process. The officers were able to make arrests by watching security tapes that were running while the disturbance was happening. The mall now has extra officers on duty to control the teens, and the center of the mall has been filled up so that there is not a large open area for the teens to gather. Chief Philo advised that a long-term solution is being looked into. Chief Philo is also looking into federal funding to cover teen problems in malls. Sangertown Mall is at this time paying for the extra security by New Hartford Policy Officers.

CONSUMER SQUARE TRAFFIC:

Chief Philo advised that there have been numerous accidents at Consumer Square due to the poor layout of traffic flow in the parking lot. This is private property and the Town did not have any input regarding the layout of the roads within the shopping center. The Town has requested Benderson to take a look at improving this traffic flow problem. At the Grand Opening of Barnes & Noble, the store did request officers to direct traffic and they paid for their time. Chief Philo advised that he approved this just this one time due to the fact that for this opening a large amount of traffic was expected.

Supervisor, Ralph Humphreys advised that sales tax revenue was up 33% in November due to the opening of Consumer Square and Targets. It is expected to be up even more in December

CAR 100 CLUB:

Chief Philo advised that a professional organization to promote public safety for New Hartford and the surrounding areas known as Car 100 Club is being setup. This organization works a lot like a Chamber of Commerce organization to help specifically with public safety.

SCHOOL EVENTS:

Chief Philo advised the Commission that a Holiday Semi Formal was held at the High School. A group of students hired a small bus to transport them to and from the dance. The students had stock piled the bus with alcohol and chaperones became suspicious when students came in and out of the dance with alcohol on their breath. The school handled the situation and two School resource Officers were at the dance as chaperones and helped the school administrators with the problem. Parents were called to the school and the end result was that 17 students were suspended from school. There were no arrests made and the police department has not interfered with the school administrators who handled the situation.

CPTED MATRIX:

School Resource officers attended a federal sponsored school recently. The program was to help officers make schools, malls safer by design modifications.

ENURMATION IN 2003:

Chief Philo advised that the census of dogs would take place in 2003 with Lt. Tim O'Neill, Shawn Morgan, ACO and Town Clerk Gail Young teaming up together for this project.

INTERN:

The Utica College intern, Steve LaSalle has completed his work with the New Hartford Police Department. Chief Philo advised that this internship program has proved to be very beneficial to the students.

SCHOOL CROSSING GUARDS:

Chief Philo and the Town Supervisor have been discussing the continuance of a school crossing guard on Higby Road. If the school speed zone were removed then it would not be necessary to have a crossing guard at that location. There have not been any students crossing there in two years, but because of the school speed zone, the law requires a crossing guard to be assigned. The Town Board has discussed this situation and the Councilman for that area will hold a public meeting for residents in the Higby Road School area to be advised that the school zone speed may be removed in the future.

Copies of the Vehicle and Traffic Law covering School Zones will be provided to Commission members.

Commissioner John Shaw advised that he has never seen the crossing guard get out of her car and that he has never seen any students try to cross at that location.

Supervisor Humphreys advised that the crossing guards should be paid for either by the school or Village of New Hartford. Chief Philo advised that state law exempts schools from paying for crossing guards.

VILLAGE POLICE PROTECTION:

Town Supervisor, Ralph Humphreys advised that the Village of New Hartford does not pay for police protection. He feels that there are ways to make provisions for the Village to contribute to the expenses of the police department. Possibilities would be contracting with the village for police protection, create a special police district tax on the Village. He advised that he has checked with other Townships and the Village pays for policy protection in Clinton to the Town of Kirkland. The Town board will be looking into this in the future.

UNION NEGOTIATIONS:

Chief Philo advised that the PBA's contract has not been settled for 2002 and he will be asking the Town to encumber the money for raises.

COMMISSION CHAIRMAN:

Commissioner John Shaw moved to appoint Commissioner Jim Spellman as Chairman of the Police Commission for the year 2003, seconded by Commissioner Patrick Cardinale, motion carried.

Commissioner Ed LeFever has been appointed by the Town Board to continue for a full term on the Police Commission.

NEXT MEETING: FEBRUARY 26th

ADJOURNMENT:

Commissioner Edward LeFever moved to adjourn at 9:32P.M. seconded by Commissioner Patrick Cardinale. motion carried.

Respectfully submitted,

Barbara Couture

Barbara Couture
Secretary

