

File: Bradley/Brantwood

**Cleveland, Roger**

---

**To:** William C. Nichols  
**Subject:** RE: Steve Kowalski

- 1.) The Town could purchase the pipe directly, but will need a total of 3 quotes to insure that Kowalski is the low bidder.
- 2.) In the Contract documents, it would be noted that pipe is supplied by others.
- 3.) The Town has no official list of pre-qualified bidders, but the bid process could be expedited by requiring the apparent low bidder to produce the required bonds and insurances within 3 days of the Town Board designating the apparent low bidder and issuing a notice of intent to award.
- 4.) I would concur with lengthening the pipe length.

-----Original Message-----

**From:** William C. Nichols [mailto:wnichols@shumakerengineering.com]  
**Sent:** Thursday, July 03, 2008 10:26 AM  
**To:** Cleveland, Roger  
**Subject:** Steve Kowalski

Roger: spoke with Steve Kowalski and have the scope together. We need to take field measurements then get drawing(s) and contract together.

He wants us to slip- line the upper portion and replace the lower, as you suggested. I think that can be done.

I'm on a stay- at- home vacation next week, but can have a team get this work started next week. We'll start at risk if you have a good idea that our proposal will be approved (I just got badly burned to the tune of \$10K on a state project, and Linda is watching me very closely)

Once we have an approved drawing, it won't take long to get Contract Documents together, because most of the specs will be on the drawings.

Now that you're back from vacation, here are my questions:

1. Mr. Kowalski offered pipe at cost – can we take him up on his offer as a proprietary supplier? Is that Kosher wrt municipal law? My gut says nice idea, but we better offer up a couple other suppliers to have him bid against.
2. Does New Hartford have a list of pre-qualified bidders so we can expedite the bid process, sidestep low bid procurement, etc?
3. Did you agree to lengthening this pipe to go lower down into the creek, say by 30' – Mr Kowalski indicated that was the case, and I just want to confirm.

*W. Curtis Nichols, PE*  
 Managing Civil and Environmental Engineer  
 Shumaker Consulting Engineering  
 & Land Surveying, P.C.  
 430 Court St., Utica, NY 13502

Phone: (315) 724-0100  
 Fax: (315) 724-3715

7/7/2008