

January 13, 2010

RFPs – 2009 Financial Audit

Supervisor Tyksinski acknowledged the following RFP responses had been submitted to conduct the audit of the Town’s 2009 financial records and noted that, because this is a professional service, the Town is not obligated to accept the low bidder:

- D’**Arcangelo** & Co. LLC - \$18,550
- Green & Seifter, CPA - \$13,000
- BST - \$23,000
- DB & B, CPAs - declined to bid
- Gustafson & Co., CPA’s - \$19,700

- Barone Howard & Co. - \$12,500 to \$13,500, including filing the Town Supervisor’s Annual Financial Report with the State.

[The RFP process had been authorized at the November 4, 2009 Town Board meeting.] Since the Town Supervisor intends to submit his financial report to the State, perhaps this will cut down the audit expense. After some discussion, Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Backman:

(RESOLUTION NO. 28 OF 2010)

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor to negotiate an Agreement from the five (5) firms that submitted RFP’s to audit the 2009 financial accounts, exclusive of filing the 2009 Annual Report, at a cost not to exceed Twelve Thousand Five Hundred Dollars (\$12,500) and that the Town

Supervisor be, and he hereby is, authorized to select one of the five firms to perform such services.

The Supervisor polled the Board members who voted as follows:

- Councilwoman Krupa - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Councilman Backman - Aye
- Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

January 26, 2011

2009-2010 Audit - RFPs

The Town Supervisor stated that of the five (5) auditing companies contacted for quotes, three (3) declined and two (2) submitted the following proposals to conduct an audit of the Town’s 2009-2010 finances:

- \$26,000 Barone Howard & Co., CPAs PC

- \$28,700 D'Arcangelo & Co., LLP CPAS

After some discussion, Councilwoman Krupa offered the following Resolution for adoption and Councilman Reynolds seconded same:

(RESOLUTION NO. 25 OF 2011)

RESOLVED that the Town Board of the Town of New Hartford does hereby accept the Request for Proposal submitted by D'Arcangelo & Co., LLP CPAS, and does hereby award a contract to said firm who shall perform an audit of the Town's finances for fiscal years 2009 and 2010, for the sum of Twenty-eight Thousand Seven Hundred Dollars (\$28,700); further, the Town Board does hereby request that said audit be completed by March 31, 2011. The Town Supervisor is hereby authorized and directed to enter into and to execute all necessary documents in this regard.

The Resolution was duly put to a vote upon roll call:

Councilwoman Krupa	-	Aye.
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Backman	-	Aye
Supervisor Tyksinski	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

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September 28, 2011

Independent Audit – Town Finances

Councilwoman Krupa acknowledged that, in response to the Town's Request For Proposal, the Town received a letter from D'Arcangelo & Co., LLP CPAS offering professional services for the Town's 2011 audit; professional services are not subject to competitive bid. Thereafter, Councilwoman Krupa offered the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 248 OF 2011)*Defeated

RESOLVED that the New Hartford Town Board does hereby accept the engagement letter from D'Arcangelo & Co., LLP CPAS who would perform an audit of the Town's 2011 finances at an estimated cost of \$19,500.

Councilman Backman wanted three (3) quotes and wanted to review them; further, he disagreed with D'Arcangelo's comments that the Town owns the New Hartford Public Library, etc. While the Town funds the Library, the Town Attorney also doesn't believe the Town owns the Library. A roll call vote was duly held and resulted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Nay
Councilman Woodland	-	Nay
Councilman Backman	-	Nay
Supervisor Tyksinski	-	Aye.

The Resolution was then declared **DEFEATED** and Board members asked that three (3) quotes be obtained.

December 14, 2011

Audit/Finance Committee – Councilwoman Krupa

Councilwoman Krupa introduced the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 298 OF 2011)

WHEREAS, the Town of New Hartford had solicited Requests for Proposal for audit of the Town’s 2011 finances; and

WHEREAS, the Town had received the following proposals:

- D’**Arcangelo** & Co. - \$20,500
- The Bonadio Group - \$18,000;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby accept the Request for Proposal submitted by D’**Arcangelo** & Co. and does hereby authorize the Town Supervisor to enter into and to execute an agreement for said firm to perform an audit of the Town’s 2011 financial accounts and records.

A roll call vote ensued:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Backman	-	Aye
Supervisor Tyksinski	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

September 12, 2012

Requests for Proposal – Annual Audit

Upon presentation by the Town Supervisor, Councilman Reynolds offered the following Resolution for adoption and Councilman Miscione seconded same:

(RESOLUTION NO. 221 OF 2012)

RESOLVED that the New Hartford Town Board does hereby accept the Request for Proposal submitted by D’**Arcangelo** & Associates in the amount of Twenty Thousand Five Hundred Dollars

(\$20,500) to perform the 2012 Town audit and does further accept their quote in the amount of Fifty-seven Hundred Dollars (\$5700) to perform a one-year audit of the financial records of the New Hartford Public Library; and be it

FURTHER RESOLVED that the said Town Board does hereby authorize and direct the Town Supervisor to execute all necessary documents with regard to both audits.

The foregoing Resolution was subject to a vote upon roll call, resulting as follows:

Councilman Miscione	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Backman	-	Aye
Supervisor Tyksinski	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

NOVEMBER 20, 2013

Annual Audit

The Town Supervisor had received quotes from D' **Arcangelo** & Associates to perform the audit of the Town's 2013 finances; \$20,500 for the Town audit and \$6,200 for the New Hartford Public Library audit. Councilmen Woodland and Backman thought it should be bid. Supervisor Tyksinski noted that would be no problem but the last time the Town Board stalled, it ended up costing an extra \$1,000. The Town Supervisor asked the Town Board to go one more year with D' **Arcangelo** noting that professional services are not required to be bid and then re-bid next year. Consensus was to bid out the audit for 2013.

JANUARY 8, 2014

Status of Annual Audit – Appointment of Audit Firm

The appointment of an audit firm was stalled at the November 20, 2013 Town Board meeting when *“(Excerpt)...Councilmen Woodland and Backman thought it should be bid. Supervisor Tyksinski noted that would be no problem but the last time the Town Board stalled, it ended up costing an extra \$1,000. The Town Supervisor asked the Town Board to go one more year with D' **Arcangelo** noting that professional services are not required to be bid and then re-bid next year. Consensus was to bid out the audit for 2013....END”*.

After a brief discussion, Councilman Messa then introduced the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 39 OF 2014)

RESOLVED that the New Hartford Town Board does hereby accept the Proposal submitted by D' **Arcangelo** & Associates in the amount of Twenty Thousand Five Hundred Dollars (\$20,500) to perform the 2013 Town audit and does further accept their quote in the amount of Sixty-two

Hundred Dollars (\$6200) to perform a one-year audit of the financial records of the New Hartford Public Library; and be it

FURTHER RESOLVED that the said Town Board does hereby authorize and direct the Town Supervisor to execute all necessary documents with regard to both audits.

The foregoing Resolution was subject to a vote upon roll call, resulting as follows:

Councilman Miscione	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Messa	-	Aye
Supervisor Tyksinski	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**

September 10, 2014

Financial Report

Upon recommendation of Finance Director Dan Dreimiller, Councilman Messa offered the following Resolution for adoption, seconded by Councilman Miscione:

(RESOLUTION NO. 197 OF 2014)

RESOLVED that the New Hartford Town Board does hereby accept the Proposal submitted by D' **Arcangelo** & Associates in the amount of Twenty Thousand Five Hundred Dollars (\$20,500) to perform the 2014 Town audit and does further accept their quote in the amount of Sixty-two Hundred Dollars (\$6200) to perform a one-year audit of the financial records of the New Hartford Public Library; and be it

FURTHER RESOLVED that the said Town Board does hereby authorize and direct the Town Supervisor to execute all necessary documents with regard to both audits.

The foregoing Resolution was subject to a vote upon roll call, resulting as follows:

Councilman Miscione	Aye
Councilman Messa	Aye
Councilman Reynolds	Aye
Councilman Woodland	Aye
Supervisor Tyksinski	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.
